



ANNUAL REPORT

2022-2023

MINISTRY OF LANDS & MINERAL
RESOURCES





2022-2023

ANNUAL REPORT

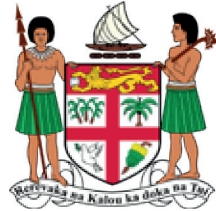
MINISTRY OF LANDS & MINERAL RESOURCES

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LETTER TO THE MINISTER



23 July 2024

Honourable Filimoni Vosarogo
Minister for Lands & Mineral Resources
iTaukei Trust Fund Board Complex
SUVA.

I am honoured to present to you the 2022/2023 Annual Report covering the work of the Ministry of Lands & Mineral Resources for the financial year ending July 31, 2023.

The report highlights the Ministry's performance in delivering services to the people of Fiji as well as its contribution to its targeted outcomes set by Government. The report is in line with the Financial Management Act 2004.

We remain steadfast towards achieving Government's national vision and expectations towards the sustainable management of our lands, mineral and groundwater resources.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'Rajjeli Taga'.

Rajjeli Taga (Dr.)
Permanent Secretary
Ministry of Lands & Mineral Resources
rajjeli.taga@lands.gov.fj
+679 3313555

PERMANENT SECRETARY'S STATEMENT



Dr. Rajeli Taga
Permanent Secretary

It is indeed a pleasure to present the Ministry for Lands and Mineral Resources Annual Report 2022/2023. The ministry in this financial year has demonstrated its continued commitment to strive for excellence and service through consistent training and development of innovative ideas to bring efficiency and growth.

This is in alignment with our vision of "Lands and Minerals for Life" and our core values of Commitment, Transparency and Accountability, to name a few.

This financial year has seen some significant achievements. For example Revenue Management, as compared to last financial year with a target of \$4 million per quarter, the ministry collected a total of \$23.089 million.

This is \$7 million more than the targeted amount. Secondly Towards the end of the 2nd quarter the ministry received a timely injection with the establishment of the media unit with an objective to revamp the ministry's presence in the mainstream media, social media, and the wider community. This was conducted through organizational realignment and restructure.

Thirdly the refurbishments of an additional Rakiraki office space by inhouse carpenters was conducted to accommodate a four-member survey team and two staff quarters to house staff transferred to the Rakiraki office. This provided much needed office space and quarters at very minimal costs to the ministry.

The Ministry continued with Seismic observation and monitoring, recording a total of 661 local events and 1061 regional events that were detected.

Analytically, the timely dissemination of information to the media and the public is a priority. There was a total of 842 releases issued where 355 release were sent to the media and 437 circulated internally.

For the financial year the ministry commission six (6) boreholes, one in Kadavu and Macuata, two in Nadroga and Kadavu. This benefited a total of 292 household and a population of 1,361 people. The ministry with its efforts of innovation, recognized the value of e-Government, and over the last few years there has been a move to use technology as way to better serve the people of Fiji.

As part of the efforts to digitalize the State Land Administration services to e-State Land Administration Platform (e-SLAP), the GIM Division through its own software engineers have developed the Online State Land Application Portal (OSLA), that Fiji citizens can access and use to apply for advertised State Land available for leasing.

In the future the ministry will continue to digitize the Lands Department's State Land Administration processes to better its operations and services to customers.

As we move forward and learn from this financial year's achievements and challenges the ministry will confidently continue to uphold its vision, mission & values and ensure to work harder and smarter to achieve its goals moving forward to the new financial year.

ABOUT OUR MINISTRY

The Ministry of Lands and Mineral Resources administrates all state lands and regulates all mineral resources and groundwater resources in Fiji through its two major departments: the Department for Lands and Surveys and the Department of Mineral Resources.

Both the departments implement their activities and programs that foster and balance development, environment sustainability and social equity. In summary, this report gives a bird's eye view on how state lands and mineral resources were administered and managed with its financial undertakings of all projects work and activities in the financial year 2022/2023.

The ministry is mandated by several legislations, regulations, and policies to enforce accountability and compliance.

They include:



- MINING ACT**
- CONTINENTAL SHELF ACT**
- QUARRIES ACT**
- EXPLOSIVES ACT**
- FAIR SHARE OF MINERAL ROYALTIES ACT**
- PETROLEUM EXPLORATION & EXPLOITATION ACT**

- STATE LANDS ACT**
- RIVER & STREAMS ACT**
- STATE ACQUISITION OF LANDS ACT**
- SURVEYORS ACT**
- LAND USE ACT**



Lands and Minerals for Life.


VISION

To effectively administer and regulate the land and mineral sector through sustainable and transformative legislations and policies.

MISSION

In addition to the Civil Service Values contained in the Public Service Act 1999, the Ministry aspires to achieve the following values:

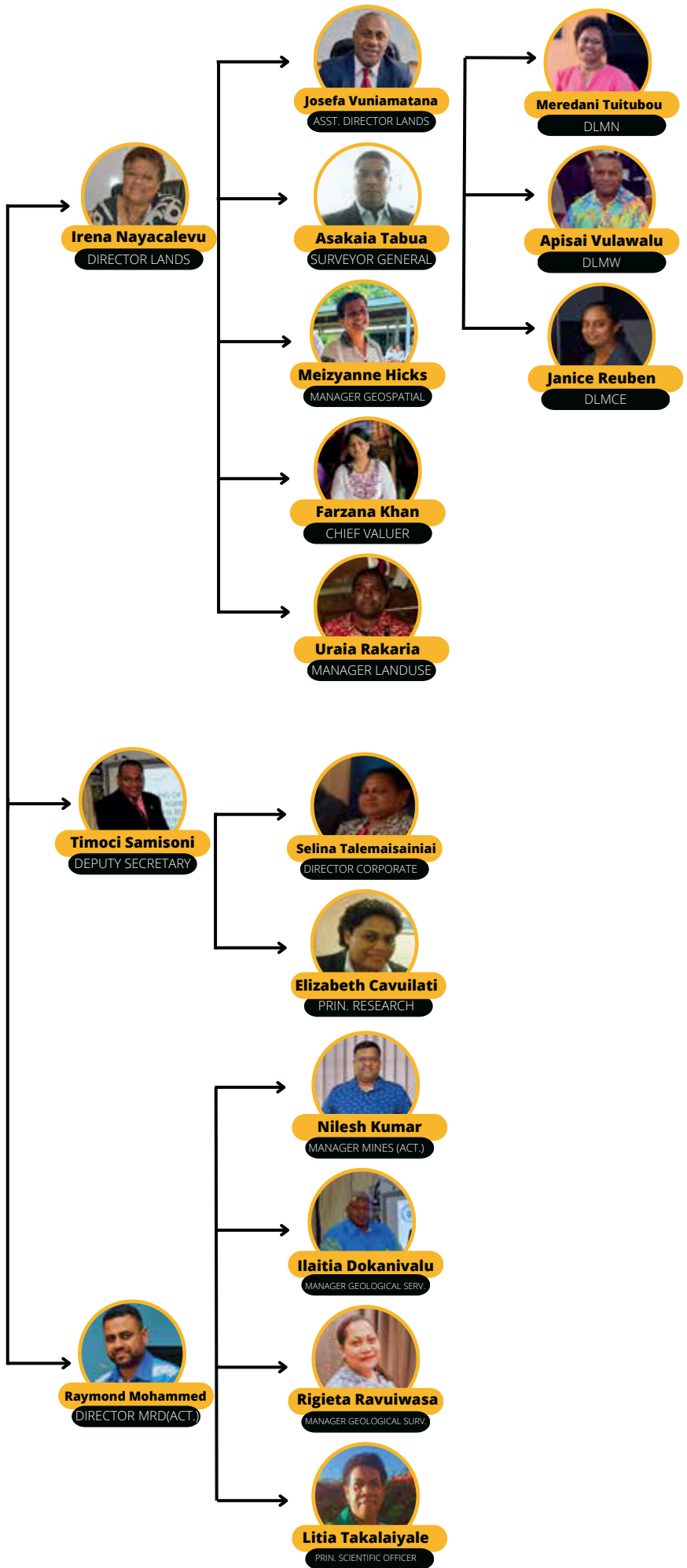
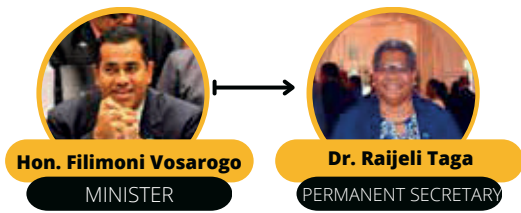
VALUES

-  Honesty & Integrity
-  Responsiveness
-  Commitment
-  Transparency & Accountability
-  Inclusivity

2022-2023 OVERVIEW



MINISTRY STRUCTURE



LANDS ADMINISTRATION

The Lands Administration Division ensures that all state land is being utilized to its full potential with the aim to provide equal land opportunities to all and further generate revenue for the State. The administrative duties include:

- Preparation of legal documents for stamping and registration of leases/licences and other related documents.
- Ministerial Consent to Dealings Issuance of License(s)
- Directors Consent to Land Dealings.
- Issuance of Foreshore Development leases - which also include conducting awareness for Climate Change Adaption through public consultations on Foreshore Developments (Waiver of Fishing Rights); Advertisement of available lots.
- Transmission of Schedule A & B Land.

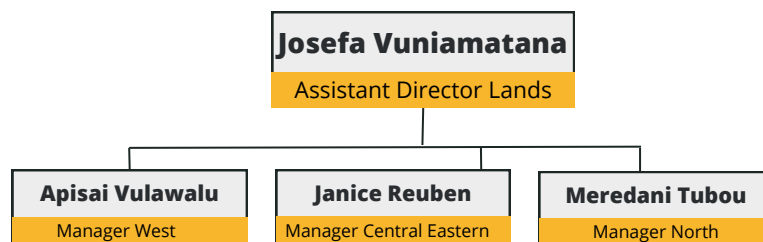
The Assistant Director Lands heads both the Lands section (HQ) and the 3 divisional offices. The Lands section (HQ) consists of 1 Principal Lands Officers (PLO), 1 Senior Lands Officer (SLO), 4 Lands Officers (LO) and 2 Executive Officer (EO Foreshore).

There are 4 sections within the division:

- Stamping/Registration and Land Dealing unit.
- Foreshore Development unit.
- Sustainable Land Use & Development unit; and Schedule A & B unit.

MANAGEMENT STRUCTURE

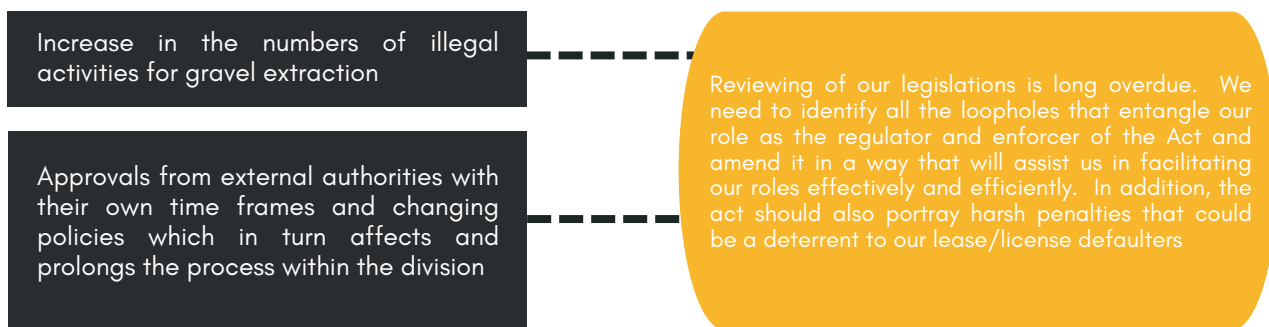
LANDS ADMINISTRATION



ACHIEVEMENTS

LANDS ADMINISTRATION ACHIEVEMENTS AS OF 31ST JULY 2023		
ASSIGNED ACTIVITIES	TARGET	ACHIEVED
Registration of Land Tenure	800	978
Ministerial Consent	60	73
License Offered	20	31
Consent to Transfer, Mortgage, Subletting, Caveat, Subdivision, Build, Legal Proceedings, Evict, Connect Water Meter, Connect Electricity, Rezoning - Target	1190	1606
Awareness for Climate Change Adaptation through Public Consultations on Foreshore Developments (Waiver of Fishing Rights)	20	25
Advertisement of available lots and its allocation	60	29
Transmission of State Schedule A & B Land	80	56

CHALLENGES & WAY FORWARD



SURVEY DIVISION

The Survey Division is one of the divisions within Lands Department that provide land survey services. The division is also responsible for regulating and checking all land surveys attended to by registered surveyors (private and government) in accordance with the Surveyors Act and Regulations.

Another major role of the division is to carry out inspecting survey where quality assurance check is carried to ensure compliance to Surveyors Regulations.

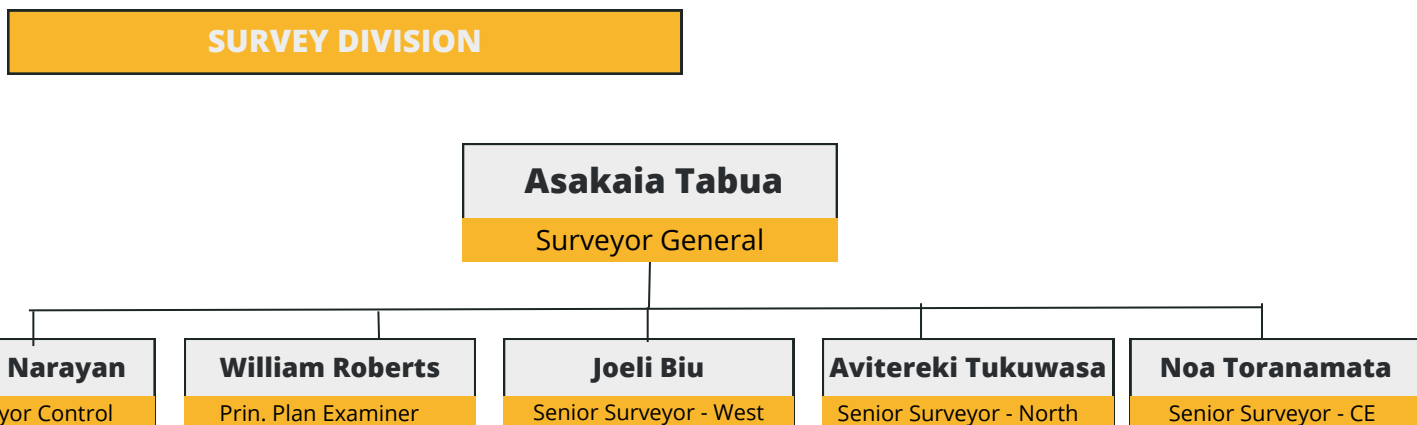
The survey division will continue to aim for excellence and service at work place through consistent training and development of the use of modern survey technology to bring efficiency in surveying services.

To continue to develop human resources so they are more responsive and appreciative of the challenges in dynamic surveying environment. This will see some of our staffs complete their project and become registered surveyor.

The division has registered three Registered Surveyors who has later taken up Senior Surveyor position in the Central Eastern, Northern and Western division



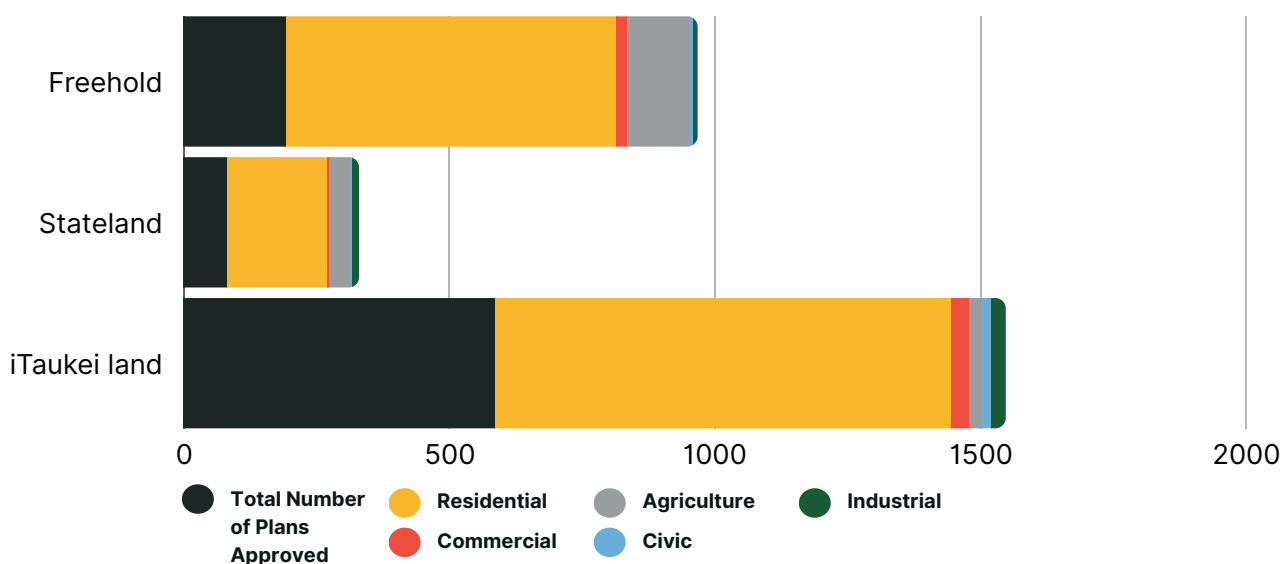
MANAGEMENT STRUCTURE



ACHIEVEMENTS

SURVEY DIVISION ACHIEVEMENTS AS OF 31ST JULY 2023			
SPECIFIC AGENCY OBJECTIVES	STRATEGIES FOR IMPLEMENTATION	TARGET	ACHIEVED
Recording & dispatching of survey plans	New Survey plans received	548	1220
	Re-submitted plans	463	1412
	Requisition	528	1423
	Town & Country Planning	300	833
	Approved Plans	300	863
Assessment of survey plans	Assessment of new survey plans	528	863
	Assessment of re-submitted plans	1056	1341
Field checks	Unit Title Plan & Strata Lease Plans	4	5
	Survey Plans (SO/DP)	12	13
Approval of survey plans	Process & preparation for approval of plans	300	489
	Verification of survey plans	300	489
	Dispatch of approved survey plans	300	489
Amendments of approved survey plans	Amend approved survey plan	4	50
Inservice training	FPSSDE	2	0
Revenue collectors for lodging Survey plans & map sales	Receiving and recording of all revenues	As and when required	\$173,943.88

SURVEY PLANS APPROVED BY TENURE & ZONE





UPGRADE OF GEODETIC DATUM

SURVEY OF MAHOGANY PLANTATIONS

SURVEY OF MAHOGANY PLANTATIONS

SURVEY CAPITAL PROJECTS

Maintenance of CORS Stations; Taveuni (2), Nabouwalu (2), Labasa (2), Koro (2), Kadavu (2), Rotuma (1), Ono-i-Lau (1), Lakeba (1)

Sawakasa Plantation

- Lot 11 (931.8115ha) - Field work 100% completed and plan under examination as SO10530
- Lot 12 (279.8927ha) - Field work 100% completed and plan under examination as SO10707
- Lot 14 (16.7127ha) - Field work 100% completed and plan under examination as SO10708
- Lot 1 (96.3084ha) - Field work 100% completed and plan under examination as SO10718
- Sawakasa Control Survey - field work completed. Field work 100% completed and plan under examination as SO10717

Mahogany

Nukurua Mahogany Project

- Lot 7 (83.3652ha) - Field work 100% completed. Survey plan SO10559 was lodged for assessment and approval.
- Lot 8 (49.3716ha) - Field work 100% completed. Survey plan SO10560 was lodged for assessment and approval.
- Lot 9 (91.0543ha) - Field work 100% completed. Plan drawing in progress.
- Lot 10 (295.0158ha) - Field work 90% completed. Work was affected due to an error occurred to the survey equipment.



MAINTENANCE OF EXISTING SUBDIVISIONS

CALIBRATION OF SURVEY EQUIPMENT

DEVELOPMENT OF STATE LAND

Central Eastern

- Laqere Subdivision DSS 2088B – Construction of Access Road Maintenance work for the site was 100% completed.
- Tokotoko Settlement DP 11725 (Pt. of) Navua – Construction of Access Road Maintenance work for the site was 100% completed.

Northern

- Lot 1 DP1555 – Access Road Maintenance work the site was 100% completed.

Western

- Lot 7 DP8231 – Access Road Maintenance work for the site was 100% completed

Sawakasa Mahogany Plantation

Surveyors Regulations requires all registered surveyors to use survey equipment that has been compared to a standard of measurement. The process and basis of comparison must be adequate to obtain the accuracy required under the regulations. Regulation requires licensed surveyors to retain records of comparisons and make them available for inspection upon request by the Surveyor-General. The total number of survey equipment calibrated was 66 and a database was created to capture information of all equipment sent for calibration.

Survey Plans lodged;

- National Sailing Centre | SO10001
- Galoa Mahogany | Lot 12 SO10035
- Naboutini Mahogany | Lot 9 SO10188
- Naboutini Mahogany | Lot 1 SO10518
- Galoa Mahogany | Lot 6 SO10519
- Sawakasa Mahogany | Lot 11 SO10530
- Sawakasa Mahogany | Lot 12 SO10707
- Sawakasa Mahogany | Lot 14 SO10708
- Sawakasa Control | Lot 1 SO10717
- Sawakasa Mahogany | Lot 1 SO10718

Northern Division |

Vakamasiusuasua Subdivision

- Setting out survey of streetlights, cesspit, road cul-de-sac, drainage reserve, transformer & road center line
- Liaising with existing lessee to remove the fence and other assets on drainage reserve.
- Monitoring of construction
- Submission of work report for payment

AD-HOC APPLICATIONS

These are the request from various agencies and government departments to undertake their necessary survey work. The request needs to be approved by the Permanent Secretary. Funds to be sourced by the relevant department/agencies once approved by Permanent Secretary.

CENTRAL EASTERN DIVISION

- Waidamudamu Land Title Survey
- Naboro Periphery Survey

Ad-Hoc Survey Plans Approved;

- Galoa Mahogany | Lot 3 SO7649
- National Sailing Centre | SO10001
- Namosi NLC 85 | SO6685
- Namosi NLC 47 | SO6089

CENTRAL EASTERN DIVISION

One surveyor was registered and added to the list of RS in Fiji, Mr. Gaberieli Vosamosi.

CHALLENGES & WAY FORWARD

Low number of accredited surveyors

Ministry to include this as one of the priority areas in assessing performance of staff approved by the Board to do project.

Need for technological upgrade

Need to introduce high end computers particularly for Survey section since they use internet-based software's which requires high processing speeds.



SURVEY PLANS APPROVED FOR FINANCIAL YEAR 2022-2023

DIVISION	PLAN DESCRIPTION
DLOCE	SO 9629 - Nubudradra, Mudu Nursing Station
	SO 9431 - Rotuma, FRA Depot
	SO 8978 - Varanisese DES, Nukurua Mahogany
	SO 9984 - Wainadoi, Education Site
	SO 9331 - Legalega Subdivision
	SO 10618 - Verata Redefinition
	SO 10070 - Lakena/Manoca, Residential
	SO 10071 - Lakena/Manoca, Residential
DLOW	SO 9509 - Solowaru, Agri & Residential
	SO 9676 - Tavarau, Agri & Residential
	SO 10004 - Nacaqara, Residential
	SO 10616 - Volivoli, Commercial
	SO 10713 - Navo, Agriculture
	SO 10158 - Taurau, Residential & Agriculture
	SO 10454 - Veivadradra_Residential
DLON	SO 9919 - Burenicagi, Government Station
	DP 11538 - Bulileka, Residential
	SO 9909 - Yauca, SSA-SSB
	SO 4860 - Beqa, SSA
	SO 7104 - Nasarawaqa, Govt. Station
	DP 11363 - Bulileka, Residential, Commercial, Agri.
	SO 8134 - Boubale, Agri & Residential
	SO 8132 - Rara, Residential
	SO 8036 - Dogotuki Agri Station
	SO 10244 - Nagigi, SSA-SSB
	SO 10249 - Yauca, SSA-SSB
	DP 11987 - Bulileka, Residential, Agri.
	DP 11988 - Bulileka, Subsistence Farming
	SO 10537 - Naiyaca, Special Use
CONTROL	SO 7649 - Galoa Mahogany Lot 3
	SO 10001 - National Sailing Centre ()
	SO 6685 - Namosi NLC 85
	SO6089 - Namosi NLC 47

VALUATION DIVISION

The Valuation division ensures equitable compensation payments for properties acquired by State for capital projects.

Also, the division is responsible for compensating iTaukei Leases to State ensuring government's land requirements are facilitated effectively through valuation and negotiations with iTaukei Lands Trust Board and private landlords.

The Chief Valuer is also a member of the Valuer's Registration Board that oversees the registration of Valuers.

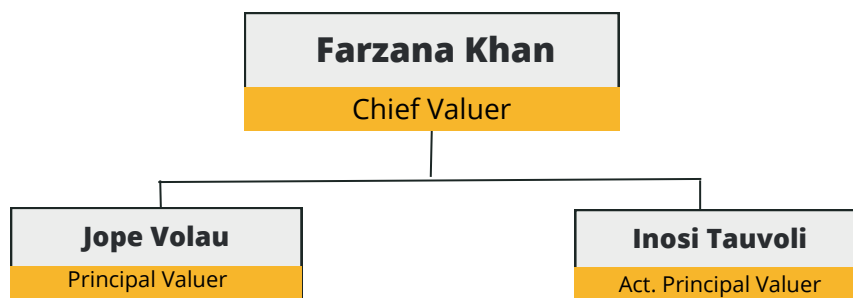
The Valuation section is also present in all Divisional offices (CE, West and North).

There are 2 Principal Valuers while the Acquisition TLTS Special Valuation section consists of 1 Senior Valuer Acquisition, 1 Senior Valuer for TLTS, 1 Senior Valuer Rating, 2 Valuers and 1 Technical Assistant.



MANAGEMENT STRUCTURE

VALUATION DIVISION



ACHIEVEMENTS

VALUATION DIVISION ACHIEVEMENTS AS OF 31ST JULY 2023

SPECIFIC AGENCY OBJECTIVES	STRATEGIES FOR IMPLEMENTATION	ACHIEVEMENTS
Portfolio Leadership Secretariat Services	<p>Valuation Act Phase 1 Policy advice to internal and external stakeholders</p> <p>Strategy 1 Develop and implement Annual Business Plan</p> <p>Strategy 2 Oversee development and implementation of IWP for Valuation Division.</p>	<ul style="list-style-type: none"> Meeting with PRO and briefed on Way Forward for Valuation Act Work plan presented in SMB Submission of request for Internal and External Pocket Meetings for MLMR's approval Coordinated and facilitated awareness on the Draft Valuation Policy/Act throughout the three divisional offices Submissions on the Proposed Act received from DLMW, DLMN, DLU, DLMCE & Valuation Division. Policy compilation completed and submitted to PRO. <p>Update captured in Part 2: Land Management Services: Land Management Services – Lease and Valuation and State Management; Land Survey and Development</p> <ul style="list-style-type: none"> 2022-2023 Business Plan achieved at the end of the Financial Year 1 – IWP per Valuation Division Staff. All internal letters, memo, files endorsed. 73 Valuations approved.
Licensing. Compliance and monitoring – Valuation	Ensure timely registration of valuers in accordance with the Valuer's Registration Act, 1986	<ul style="list-style-type: none"> 1 – Valuer Registered and certificate handed over.
Valuer's Registration Board meetings	Ensure timely registration of valuers in accordance with the Valuer's Registration Act, 1986	<ul style="list-style-type: none"> Ne Board Membership finalised and gazetted by MLMR. 3 Board meetings convened. Identified practical examinations for 5 candidates. 3 candidates passed rural property and 1 rural resit. Formally wrote and informed all candidates. Facilitated member's allowances.
Human Resources Management and Development	Learning & Development	<p>Trainings</p> <ul style="list-style-type: none"> 1 staff attended the 54th Regular Session on Land Taxation and Valuation, Taiwan. 2 staff attended the Leadership Program. 1 – staff attended the Tender Management and Procurement Training conducted by MCS. 1- Staff attended the 2 Excel Course Trainings conducted by USP. Valuation Staff attended Customer Service, FICAC-Anti Corruption & OMRS trainings conducted by MCS. Valuation technical staff attended GIM – Valuation software training <p>Public Consultation Awareness</p> <ul style="list-style-type: none"> Staff participated in the USP Open Day – Awareness for MLMR TLTS/Acquisition Staff participated in the REACH Programme coordinated by Ministry of Women & UNDP (Rotuma, Cakaudrove & Nadroga)
Land Acquisition for Public Purposes	Acquire and transfer Land Interest to State	<p>Achieved: 9 Properties acquired, and payments facilitated</p> <p>Nausori Airport Extension: [2] LD19/812/18:</p> <ol style="list-style-type: none"> 1.Nitya Nand, 25% compensation paid out. 2.Compensation of improvement for Sharda Nand <p>Waiqele Airport Ext: [7]</p> <ol style="list-style-type: none"> 1.LD19/867/1: Roop Narayan, 25% compensation paid out 2.LD19/867/4 Gauramm Reddy, 25% compensation paid out 3.LD19/867/2 Charan J Singh, 25% compensation paid out 4.LD867/5 Indar Deo, 25% compensation paid out 5.LD 19/867/6 Veera Sami Naidu, 25% compensation paid out 6.LD19/867/7 Ramesh Chetty, 25% compensation paid out 7.LD 19/867/10 Mohit Kumar, 25% compensation paid out

	<p>Verify and approve valuation basis and Valuations undertaken for all statutory bodies (Fiji Roads Authority/Water Authority of Fiji)/Land Use Division.</p>	<p>Achieved: 73 Approvals - (on-request basis only) FRA: [5]</p> <ol style="list-style-type: none"> LD 19/850/56 LD 19/914 Vuci Road Drainage. LD 19/922 Clopcott Street - Sales Analysis Ba Nadi Rural Sales Crown Lease - adopted \$15/m² LD19/914 Land Acquisition: Footpath & Bus Bay <p>Requisition Approved:[1]</p> <ol style="list-style-type: none"> LD19/812/18 <p>Acquisition Approved:[1]</p> <ol style="list-style-type: none"> LD19/924 <p>LUD: [16]</p> <p>LU 3/15/2/7, LU 3/5-2LU 3/15/2/10, LU 3/15/2/1, LU 3/15/2/2, LU 3/15/2/3, LU 3/15/2/4, LU 3/15/2/5, LU 3/15/2/8, Val/2022-2023/11 Kokomo (LU 3/11/13), Val/2022-2023/15 Kokomo (LU 3/28), Val/2022-2023/11 Kokomo (LU 3/11/11), Val/2022-2023/14 Kokomo (LU 3/11/10), Val/2022-2023/15 Kokomo (LU 3/28), LU 3/5/15, LU3/63.</p> <p>DIVISION: [49]</p> <p>LD 4/14/2274, LD 4/16/2275, LD 4/16/2276, LD 4/16/2277, LD 4/10/4761, LD 4/13/2274, LD 4/13/2275, LD 4/13/2276, LD 4/13/2277, LD 4/7/4076, LD 4/10/4634, LD 4/10/4844, LD 4/11/2127, LD 4/10/1552, LD 4/10/2522, LD4/16/4687, LD4/9/4077, LD4/9/1639, LD4/7/2126, LD4/14/2949, LD4/10/5941, LD4/10/6117, LD 4/10/2325, LD4/16/8413, LD4/14/3046, LD4/11/2109, LD4/10/5506, LD4/10/6699, LD4/10/6700, LD4/10/5506, LD4/10/6699, LD4/10/6700, LD4/7/3412, LD4/10/2787, LD4/11/2021, LD4/10/6055, LD4/16/8681 (not approved), LD 4/4/1370, LD 4/3/798, LD 4/3/1376, LD 4/7/2641, LD 4/10/5050, LD4/13/2665, LD4/16/8179-2, LD60/3078, LD4/10/5033, LD4/10/6693, LD4/1/1603, LD4/7/4224</p> <p>Valuation Basis: [1]</p> <ol style="list-style-type: none"> Special Valuation (WAF-Viria pipeline) - Valuation basis <p>Note: <i>Dependant on valuation assessments sent in from FRA & the Divisions for Chief Valuer's approval</i></p>
<p>Special Valuation</p>	<p>Asset Valuation For Financial Management</p>	<p>Achieved: 19 Valuation Reports (on request basis)</p> <ol style="list-style-type: none"> Lot 87, Viria Rd, Vatuwaqa, Suva LD15/3/1192: Vaturu Water Catchment NL9034 Lot 4 TL1401 Lot 3 DP 4449 Water Authority of Fiji. Lot 2 DP 7676 WAF Davuilevu Pipe laying, Waila Lot 5 DP 5067 WAF Davuilevu Pipe laying, Waila Lot 12 DP 4449 WAF Davuilevu Pipe laying, Waila Lot 1 DP 7071 WAF Davuilevu Pipe laying, Waila Rehabilitation Hospital, Princess Road, Tamavua. National Food & Nutrition Centre (NFNC), Clark Street, Suva. Old Children's Hospital, Brown Street. Lot 2 DP 9888 Dreketi Health Centre Old Savusavu Morgue(Lot 1 DP9193) Lot 1 SO 3601 Lot 2 SO 3601 Lot 1 SO 4925 Lot 5 ND 5156 Lot 7 DP 11148 CL8547 Lot 32 M2467 <p>Note: <i>Dependent on the number of incoming requests from Dept.'s/ Statutory bodies to undertake special valuations.</i></p>
<p>Other Land Acquisition Issues</p>		<p>Achieved: 384</p> <ul style="list-style-type: none"> Qtr. 1 - 62 Qtr. 2 - 172 Qtr. 3 - 78 Qtr. 4 - 72 <p>Not limited to but including the following:</p> <ul style="list-style-type: none"> Updating of Land Acquisition progress schedules Providing reports and file briefs with recommendation to Management as required. Public enquiries on Land Acquisition matters Identifying Land Acquisition projects for Caveat registration and facilitating accordingly <p>Note: <i>Dependent on incoming requests/queries for land acquisition related issues from stakeholders.</i></p>

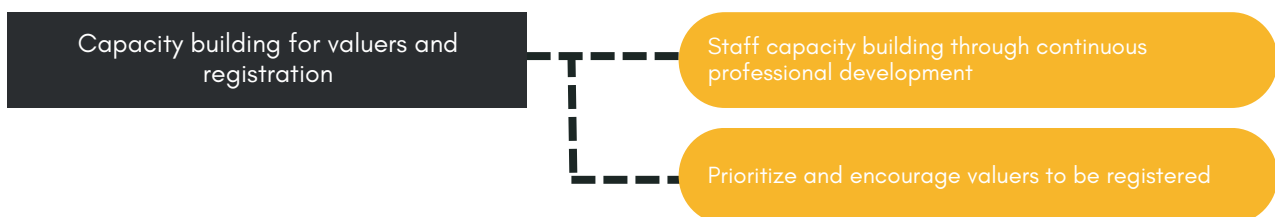
	<p>Applications of New Leases submitted to iTLTB.</p> <p>Note: Activities are separated into 3 cascading phases, from phase 1-3. From Application of Lease, Lease Offer, Payment of Lease Offer and Registration of Lease Documentation</p>	<p>Phase 1 Achieved: 90 Breakdown of new lease applications sent to iTLTB</p> <ol style="list-style-type: none"> 1.LD 15/3/1509 Tore Subd. Lot 1 2.LD 15/3/1510 Tukutora Subd. Lot 1 3.LD 15/3/1512 Delaisaweni Settlement Lot 1 4.LD15/3/1529 Sakoca Wrong Turn 5.LD15/3/1500 Nacava (Ledrusasa) Informal Settlement - 76 lots 6.LD15/3/1528 Valemasima Informal Settlement 7.15/3/1515 Delaivarewakula Informal Settlement 8.LD15/3/1511 Nabare Settlement Lot 1 9.LD15/3/1532 Natewa Police Community Post 10.LD15/3/1308 Namarai Rural Fisheries Service Centre, Ra 11.LD15/3/1533 Namarai Agriculture Station, Ra 12.LD15/3/1406 Vitogo Police Post 13.LD15/3/1098 Vacalea Nursing Station 14.LD15/3/1519 Tukutora Lot 2 Subdivision 15.LD15/3/1382 Nabukelevu Seismic Station <p>Phase 2 Achieved: 90 Breakdown of new lease applications lease offers analyzed and payment of offers to iTLTB:</p> <ol style="list-style-type: none"> 1.LD 15/3/1477 Seaqaqa Township 2.LD15/3/1529 Sakoca Wrong Turn 3.LD15/3/1528 Valemasima Informal Settlement 4.LD15/3/1500 Nacava (Ledrusasa) Informal Settlement - 76 lots 5.LD 15/3/1509 Tore Subd. Lot 1 6.LD 15/3/1505 Valewaquyaya Informal Settlement 7.LD15/3/1506 Sauyaro Informal Settlements 8.LD15/3/1511 Nabare Settlement Lot 1 9.LD15/3/1383 Nasauvere Nursing Station 10.15/3/1508 Tomuka Informal Settlement 11.15/3/1515 Delaivarewakula Informal Settlement 12.LD 15/3/1512 Delaisaweni Informal Settlement 13.LD 15/3/1510 Tukutora Lot 1 Informal 14.LD15/3/1406 Vitogo Police Post 15.LD15/3/1373 Nasoqo Nursing Station <p>Phase 3 Achieved: 11 Breakdown of new lease applications registered:</p> <ol style="list-style-type: none"> 1.LD 15/3/1468 Nasau Datum Site 2.LD15/3/1476 Keyasi Township 3.LD 15/3/1377 Dawasamu Seismic Station 4.LD15/3/1434 Levuka-i-Daku Nursing (Matuku) 5.LD 15/3/1499 Cawaira Informal Settlement 6.LD 15/3/1480 Vunivau B Informal Settlement 7.LD 15/3/1479 Vunika Informal Settlement 8.LD 15/3/1373 Nasoqo Nursing Station 9.LD 15/3/1478 Waidamudamu Informal Settlement 10.LD 15/3/1482 Wakanisila Informal Settlement 11.LD 15/3/1486 Nadonumai Informal Settlement
Special Valuation	Reassessment of Rent on existing iTaukei Land Leased to State	<p>Achieved: 62 The Division attended to 80 Notices, breakdown as follows:</p> <ul style="list-style-type: none"> • Notices Accepted/Deemed to Accept: 29 • Inconsistencies Noted: 1 • Out of Time Reassessment Notice: 33 • Counteroffer for Reassessment: 2 • Reassessment Attempted Previously: 15



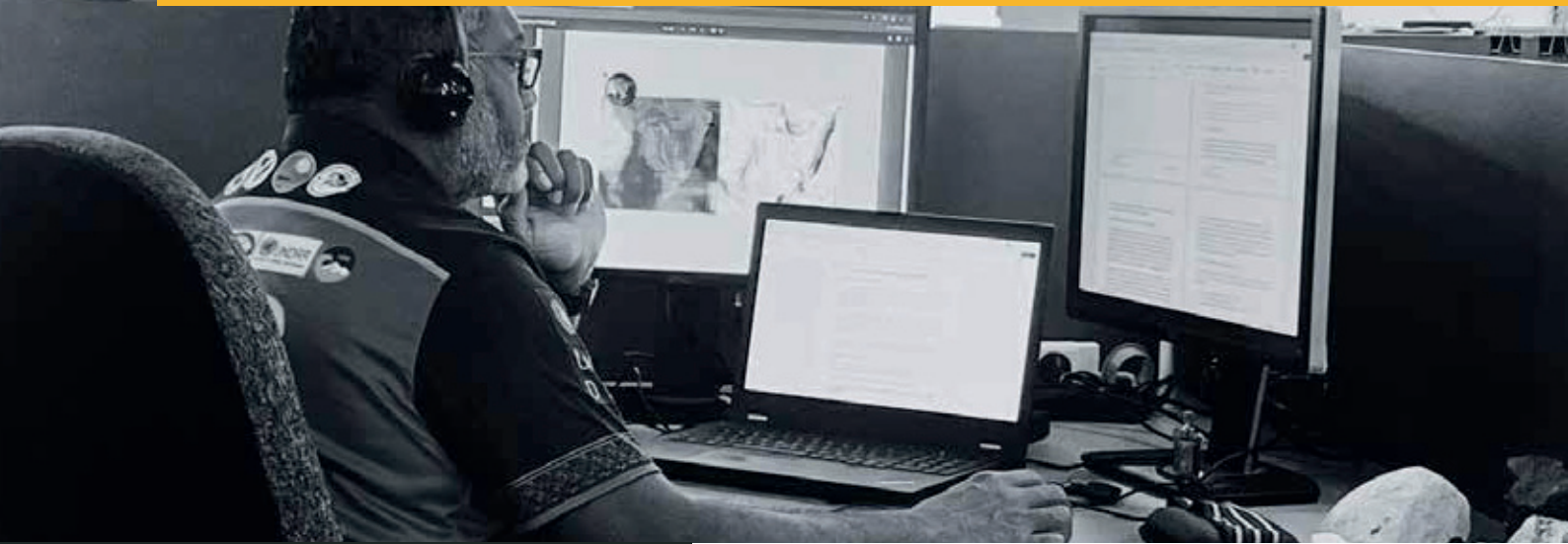
	Assessment of Premiums for Non-Government Schools	<p>Achieved: 20</p> <ol style="list-style-type: none"> 1.LD 82/1/59 Yasawa-i-Rara Infant School 2.LD82/3/102 Susui Village School 3.LD82/2/29 Ratu Peni Neumi Memorial School, Labasa 4.LD82/2/40 Vatuvula Primary School, Vanualevu 5.LD82/2/37 Saint Mary's Primary School, Labasa 6.LD82/1/61 Nasesevia Secondary School 7.LD82/1/66 Nalawa Primary School 8.LD82/3/101 Nauluvatu Infant School, Naitasiri 9.LD82/3/103 Toga District School 10.LD82/3/100 Nasauvere Primary School 11.LD82/3/108 Vanuakula Catholic School, Naitasiri 12.LD82/3/96 Jeremiah Raibeve College 13.82/2/38 Yadua Village School 14.82/3/104 Natusara Primary School, Kadavu 15.82/3/105 Buliya Kindergarten, Kadavu 16.82/3/106 Nacomoto Primary School, Kadavu 17.82/3/107 Levuka Primary School, Kadavu 18.82/1/60 Ami Chandra Memorial School 19.82/2/41 Nabua Primary School 20.LD82/2/41 Vakacereivalu Memorial School, Sigatoka
Verification of payment schedule on itaukei and other leases to State		<p>Achieved: 1185</p> <ul style="list-style-type: none"> • Second half payments- 2022 undertaken in October 2022 • First half payments 2023 undertaken in June 2023 • 598 statements verified with first half payments completed • A total of \$2,700,000 payments were made to TLTB for the 598 statements verified
Other issues on iTaukei leases including Surrender of Leases for other Private Organization		<p>Achieved: 314</p> <ul style="list-style-type: none"> • Qtr. 1 - 60 • Qtr. 2 - 69 • Qtr. 3 - 85 • Qtr. 4 - 100 <p>Not limited to but including the following:</p> <ul style="list-style-type: none"> • Providing reports and file briefs with recommendation to Management as required. • Public enquiries on ITaukei Leases to State matters • Consultations, Roadshows, Provincial Council meetings in relation to ITaukei Leases to State matters • Identifying ITaukei Leases to State properties for surrender <p>Note: <i>Dependent on incoming requests/queries for iTaukei leases to State related issues from stakeholders.</i></p>
Municipal Councils Rate Demand Notices	Consult municipal councils for their rates demands and complete verification	<p>Achieved: 663 properties (Budget: \$1,869,271.00) Municipal Councils</p> <ul style="list-style-type: none"> • LD33/18/1-22: Suva City (155prop.) \$1,207,807.37 • LD33/18/16-3 Lami Town (8 props) \$6,053.11 • LD33/18/20-2 Nasinu Town (74 props) \$38,836.47 • LD33/18/7-6 Nausori Town (46 props.) \$20,520.16] • LD33/18/2-12 Lautoka City (181 props.) \$129,441.81 • LD33/18/3-6 Ba Town (80 props.) \$23,904.75 • LD33/18/21 Rakiraki Town (13 props.) - \$1,429.85 • LD33/18/11-2 Tavua Town (27 props.)- \$5,661.34 • LD33/18/6-2 Levuka Town (23 props) - \$16,264.17 • LD33/18/5-5 Labasa Town (29 props)- \$42,779.13 • LD33/18/10-4 Savusavu Town (17 props)- \$81,385.19 • LD33/18/4-3 Nadi Town (2 props.) - \$6,921.84 • LD33/18/9-3 Sigatoka Town (6 props.) - \$8,459.62 • LD33/18 Pacific Harbour (2 props.) - \$6,152 <p>TOTAL - \$ 1,595,616.81</p> <p>Embassy Refunds: 4 Files</p> <ul style="list-style-type: none"> • LD33/18/1/13: NZ High Commission (2021/2022) - \$9,816.21 • LD33/18/1/15: Taiwan Mission (2022/2023) - \$2,493.02 • LD33/18/1/9: Malaysia High Commission (2022/2023) - \$2,561.47 <p>TOTAL - \$ 14,870.7</p> <ul style="list-style-type: none"> • LD33/18/1/13: NZ High Commission (2022/2023) - \$9,609.65 (Verified in July; Payment to be facilitated in the 2023/2024 Financial Year)

Rating Valuation for Municipal Council	Undertake sexennial's revaluation for local authorities under the Local Government Act, 1972	Submission of Valuation Roll, Valuation report and plans to respective municipality. Achieved: 1427 properties <ul style="list-style-type: none"> LD56/17-4 Labasa Town Rating - 1427 properties
Maintenance of valuation roll	Undertake Roll Maintenance valuation for local authorities under the Local Government Act 1972	Achieved: 100 lots <ul style="list-style-type: none"> LD 56/43-12 Suva City - 74 lots LD 56/8-5 Nadi Town - 7 lots LD 56/65-3 Nasinu Town - 7 lots LD 56/40-2 Savusavu Town - 10 lots LD5617-4 Labasa Town - 2 lots
Sales Information	Collation of property sales data	Achieved: 626 Note: Dependent on finalization of MOU between MLMR & Ministry of Justice (Registrar of Titles Office)
Property sales	Production of monthly property sales.	Achieved: 46 Note: Dependent on finalization of MOU between MLMR & Ministry of Justice (Registrar of Titles Office)
Property Market Report	Production of Property Market Report	Achieved: 1 <ul style="list-style-type: none"> One (1) Property Market Report - Labasa Town
	Production of Periodical Reports	Achieved: <ul style="list-style-type: none"> 1 Business Plan - 2022/2023 48 Weekly Reports 12 Monthly Reports 9 SMB Updates 9 Monitoring Reports 1 Annual Report - 2022/2023
Rental reassessment	Collate data on leases due for reassessment in 2019 and undertake assessment of rental.	Achieved: 3,748 <ul style="list-style-type: none"> CE: 1140 W: 2406 N: 202
Assessment of rentals/leasehold market value/premium	Undertake and submit valuation requests for issue of new leases	Achieved: 865 <ul style="list-style-type: none"> CE: 165 W: 616 N: 84
Assessment of penal rent	Assessment of penal rent for breach of lease conditions completed	Achieved: 52 - (on request basis only) <ul style="list-style-type: none"> CE: 5 W: 45 N: 2
Lease Inspection Execute ground work operation for all state lease dealings and vetting of all reports to safeguard government's interest.	Inspection on Estate: <ul style="list-style-type: none"> Transfer Subdivision Rezoning New applications Renewal & expired Leases Mortgage Tenancy Agreement Water & FEA Connection Re-entry Gravel Extraction 	Achieved: 3,237 <ul style="list-style-type: none"> CE: 1172 W: 1637 N: 428

CHALLENGES & WAY FORWARD



GEOSPATIAL INFORMATION MANAGEMENT



ONLINE STATE LAND APPLICATION (OSLA)

With a worldwide revolution in information and communications technologies. The Internet, the personal computer, and the mobile phone are fundamentally changing our lives – affecting the way we work, learn and interact.

Governments around the world including Fiji are recognizing the value of e-Government, and over the last few years there has been a move to use technology as way to better serve the people of Fiji.

As part of the efforts to digitalize the State Land Administration services to e- State Land Administration Platform (e-SLAP), the GIM Division through it's own software engineers have developed the Online State Land Application Portal (OSLA), that Fiji citizens can access and use to apply for advertised State Land available for leasing. The Division in the next Financial Year will continue to digitize the Lands Department's State Land Administration processes to better it's operations and services to customers. A key part of this effort was to work with the Lands Administration Division to review the Standard Operation Processes.

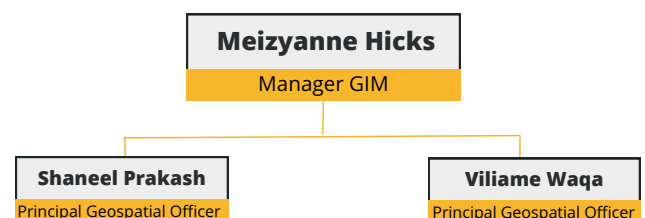
The Geospatial Information Management Division, work to ensure efficient and comprehensive geospatial information management services through application development, capture, maintenance and enhancement of fundamental topographic data, survey and land records that provides a national spatial data infrastructure capable of meeting Fiji's needs.

The Division also develops and maintains databases and digital platforms that support the administration of State Land within the Lands Department. The Division is headed by Manager Geospatial Information Management (MGIM).

There are 2 sections within the Division, each headed by their respective Principal Geospatial officers. Each section has 4 units operating under its designation.

The Mapping Section has Air Survey, Cartography, Statutory and Draughting unit while the FGISS consists of Geospatial Information System, System Analyst, System Support and Fiji Geospatial Information.

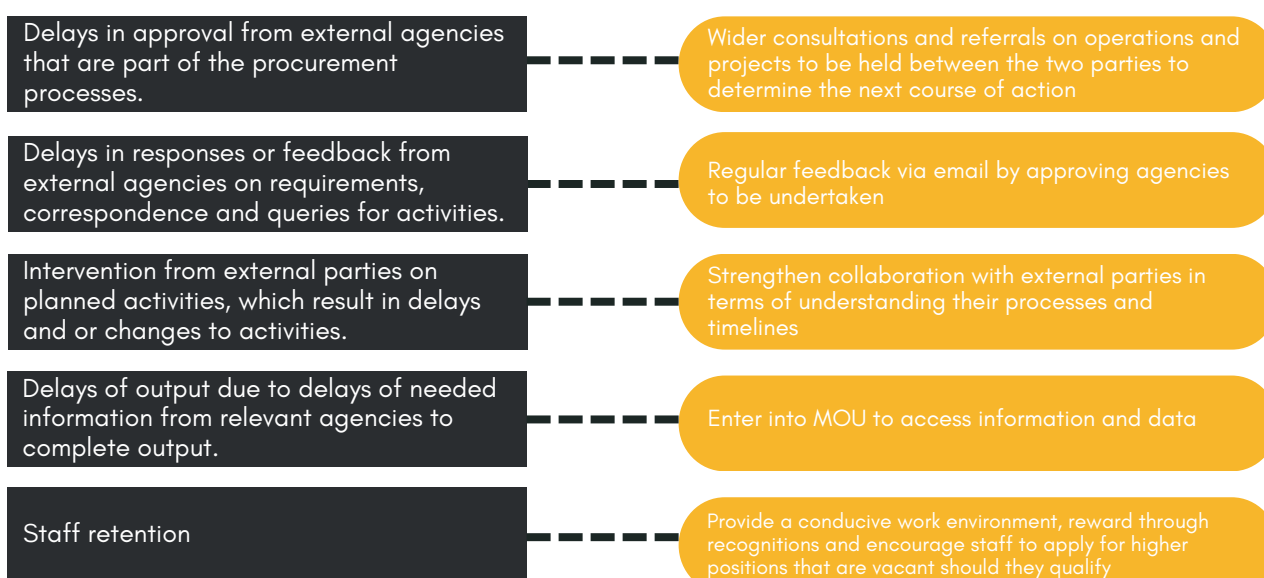
GIM DIVISION MANAGEMENT STRUCTURE



ACHIEVEMENTS

GIM ACHIEVEMENTS AS OF 31ST JULY 2023		
GIM OUTPUTS	TARGETS	ACHIEVEMENTS
Customized Map	500	681
Projecting Mapping	6	9
Drone Missions	15	26
Updating of National Land Register	2000	5413
Land Status Briefs	50	73
Acquisition Diagrams	25	15
Verification and Charting of approved Survey Plans	8400	11625
Fiji Geospatial Information Data updates	8	8
New Web Apps	2	2
New applications	1	1
Preparation of legal diagrams	450	1102
Scanning of historical sales reports	100	102
Land records scanning	3000	3002
Revenue - Sales of Maps	\$75,000	\$174,807.53
System Support services	1320	1520

CHALLENGES & WAY FORWARD



LAND USE DIVISION



The primary role of the division is to facilitate the efficient development of land which are idle and un-utilized and develop terms and conditions which are attractive to both landowners and investors.

The Land Use Act of 2010 has enabled Itaukei, State and Buyback land to be developed and leased to both local and foreign investors allowing high optimal return for government and landowners.

Land Use Division's purpose is delivered under 2 outcomes:

Outcome 1:

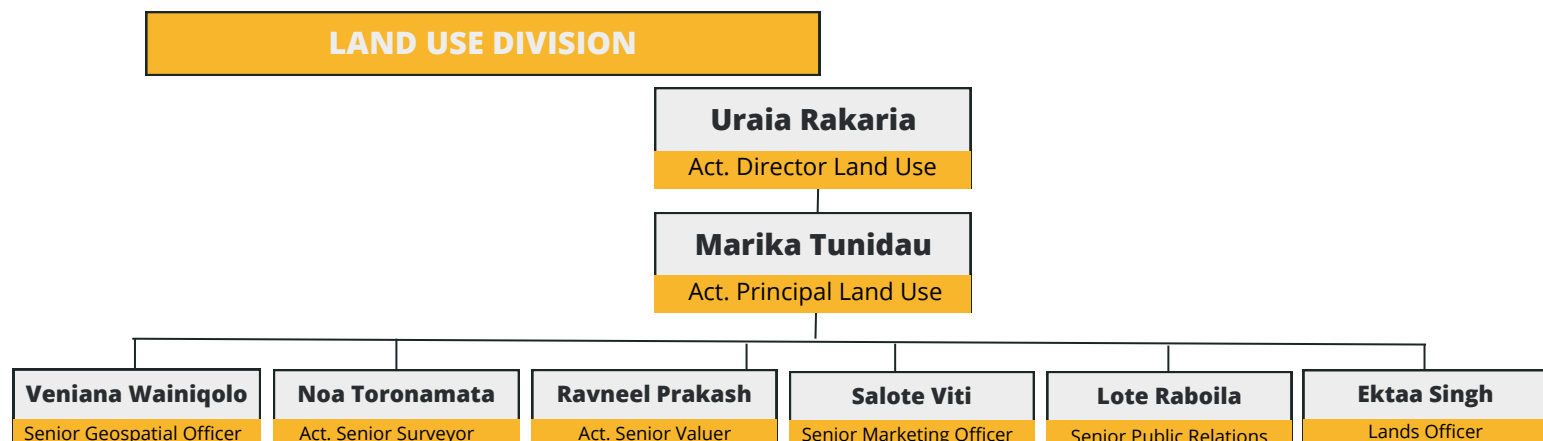
Acquire and designate land in the land bank and ensure its sustainable productive use.

Outcome 2:

Support development of iTaukei and State land to improve access for productive purposes, including identification of land for deposit in the land bank through public awareness

The division is headed by Director Land Use. The division has a Public Relations Unit, Geospatial Unit, Survey Unit, Valuation Unit, Marketing Unit, the Executive & Administration Unit.

MANAGEMENT STRUCTURE





MUA BUYBACK HANDOVER

The formal transfer of land ownership of the Mua Freehold on Taveuni Island from the Government marks a significant milestone for both the government and the Yavusa.

The Yavusa was handed over four freehold land titles with a total land area of 1,184 acres by the Prime Minister Sitiveni Rabuka, at Naselesele Village, in Wainikeli district on the 12th of May 2023.

ACHIEVEMENTS

LAND USE DIVISION ACHIEVEMENTS AS OF 31ST JULY 2023		
PLANNED ACTIVITIES	TARGETS	ACHIEVEMENTS
Administration and monitoring	384	242
Execution of leases and conveyancing	31	83
Consultation/ Awareness and Public Relations	206	215
Identification of viable native and state land for designations (ha)	1000	1013
Land parcels designated	4	0
Land parcels surveyed.	4	7
Valuation, re-assessment and statistical information data updates.	347	388
Marketing Activities	147	227
Number of designated Land Developed (CAPEX) Legalega	1	1

7 LEASES ACHIEVED | (2) Wailekutu, Central Eastern; (3) Vunivesi, Dawasamu; (1) Mali, Macuata; (1) Ravitaki, Kadavu

2022 LANDOWNERS LEASE MONIES DISTRIBUTED | \$757,410.69

2023 LANDOWNERS LEASE MONIES DISTRIBUTED | \$1,182,220.00

NOTE: Lease monies distributed to LOU's of the LUD are reported following the calendar years of 2022 & 2023

CHALLENGES & WAY FORWARD

Insufficient market research

Improved stakeholder engagement, conduct market research

Reduce in online presence

PR Awareness/General Info awareness on MLMR website and social media platform

MINES & ENVIRONMENT DIVISION

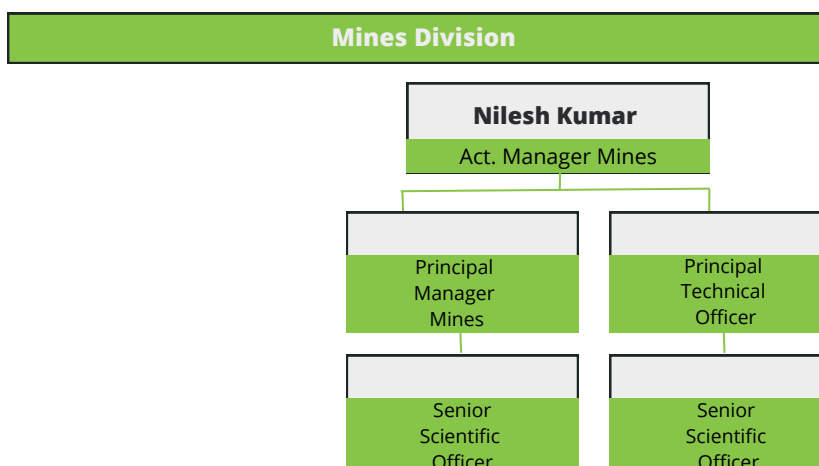


The Mining Division oversees and facilitates development of the country's mineral sector and manages the development of the Mining and Quarrying Sector. The Division aligns its work plans accordingly to accomplish goals set by the National Development Plan (NDP) goal of "A Sustainable Mining Industry", The Sustainable Development Goals and the Costed Operational Plan.

The Mining Division accomplishes these national targets through:

- Providing leadership policy advice
- Ensuring efficient and timely mineral exploration title approvals
- Effective administration of all mineral tenements in the Fiji Islands
- Continuous consultation and dialogue with landowners and stakeholders
- Efficient regulation of all mining and quarrying activities as stipulated under relevant acts
- Facilitation and maintenance of a competitive minerals sector for Fiji

MANAGEMENT STRUCTURE



The Division is headed by Manager Mines and has two Principal officers that oversee the duties of the five unit; Inspectorate Unit, Tenement Unit, Resource Geology Unit, Community Unit, and Environment Unit.

ACHIEVEMENTS

TENEMENT ADMINISTRATION	
New Applications	2
SPLs Granted	2
SPLs Renewed	0
PRs Issued	35
SPLs to-date	35
SMLs to-date	7
SSRs to-date	4

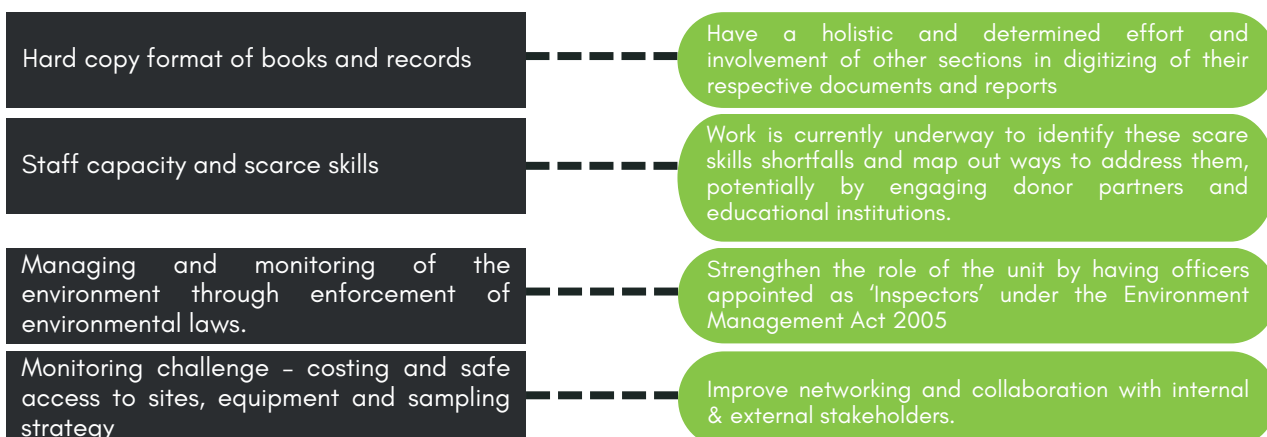
28th SESSION OF THE COUNCIL OF THE INTERNATIONAL SEABED AUTHORITY (ISA) | MLMR PS Dr. Taga and Act. DMD Mr. Mohammed represented Fiji at ISA for the 12 day meeting held in Jamaica.

RESOURCE GEOLOGY UNIT | Geobank Software Training and Installation Completed

ENVIRONMENT UNIT | Environment Management Monitoring Checklist formulated for monitoring and reporting from Mineral Exploration companies.
Officer from the Unit researchers from Akita University, Japan.

ENVIRONMENT UNIT		INSPECTORATE UNIT	
Mines	16	Mine Inspections	10
Quarries	99	Nasomo Month end inspection	1
Tenement	13	Quarries Inspection	110
Community Consultation	11	Explosive Magazine Inspection	21
Form Assessment	62		
EIA Screening Application	5	Diwali Store Inspection	2342
EIA/EMP Review	8		

CHALLENGES & WAY FORWARD



GEOLOGICAL SERVICES DIVISION

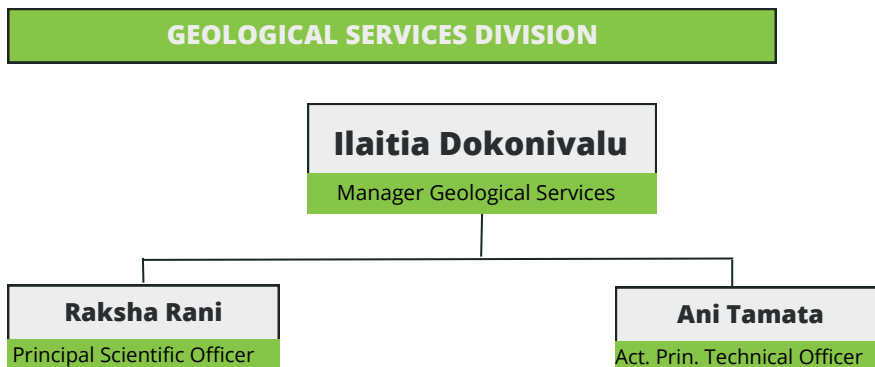
The Geological Services Division is tasked with principal responsibilities of developing groundwater resources of Fiji and providing 24/7 earthquake and tsunami monitoring services.

To facilitate such responsibilities the Division is made up of four Sections with respective thematic roles namely the Hydrogeological Section, Drilling Section, Seismology Section and Laboratory Section.

The Hydrogeology and Drilling Section work closely in the assessment and development of groundwater resources for the water vulnerable communities and for commercial development. The Seismology Section provides continuous monitoring of earthquake and tsunami events and issuance of warnings in the case a tsunami is generated through the 24/7 operations.

The derivable from the division is aligned to the Ministries Strategic Plans, the National Development Plan and the Sustainable Development Goals, in ensuring water security through the provision of clean and safe drinking water to schools and communities, and national security through the early warning systems and alert for tsunamis.

MANAGEMENT STRUCTURE



The Division is headed by Manager Geological Services under the Director Mineral Resources. The Manager is assisted by the section heads of the three sections in the coordination and execution of the core deliverables. The Hydrogeology Section is headed by the Principal Scientific Officer, the Drilling Section by the Principal Technical Officer, and the Seismology Section by the Senior Scientific Officer.

ACHIEVEMENTS

GROUNDWATER RECONNAISSANCE ASSESSMENT		
NO.	LOCATIONS	DISTRICT/PROV.
1	Delaitoga	Matailobau, Naitasiri
2	Vanuakula	Waidina, Naitasiri
3	Nabukaluka	Waidina, Naitasiri
4	Sawene	Namataku, Nadroga
5	Sovusovu Settlement	Nakuilava, Ra
6	Lobau, Namosi	Veivatuloa, Namosi
7	Balenabelo	Koroinasau, Nadroga
8	Natovatova Settlement	Nakasaleka, Kadavu
9	Dama Village, Ra	Nakuilava, Ra
10	Sovi Settlement	Komave, Nadroga
11	Nalebaleba Village	Bemana, Nadroga
12	Wainadoi SPBC (Adhoc)	Veivatuloa, Namosi
13	Mataqali Solia (Ad Hoc)	
14	Bavu Village (Ad Hoc)	Wai, Nadroga
15	Lomawai (Ad Hoc)	Wai, Nadroga
16	Kabisi Settlement (Ad Hoc)	Tuva, Nadroga
17	Enedala Settlement (Ad Hoc)	Nacula, Yasawa
18	Waivure Settlement (Ad Hoc)	Nacula, Yasawa
19	Naqalalevu Estate (Ad Hoc)	Tunuloa, Cakaudrove
20	Vunivesi, Wailevu, Nacekoro Settlement (Ad Hoc)	Wailevu East
21	Borehole Inspection - Nakadrudru	Lekutu, Bua
22	Wainadoi, Mr. Reginald Lutu	Veivatuloa, Namosi
23	Hindu Maha Sabha School	Nadi
24	Napuka Secondary School (Ad Hoc)	Tunuloa, Cakaudrove
25	Tukavesi Village (Ad Hoc)	Natewa, Cakaudrove
26	Tavea Village (Ad Hoc)	Lekutu, Bua
27	Waidalice	Namalata, Tailevu
28	Uluasila Borefield (WAF-Ad Hoc)	Tuva, Nadroga
29	Saqumu Settlement (Ad Hoc)	Wai, Nadroga

30	Nabutolu Settlement	Rakiraki, Ra
31	Taulevu Settlement	Matailobau, Naitasiri
32	Vesaru Settlement	Nailaqa, Ba

GROUNDWATER INVESTIGATION

NO.	LOCATION	PROVINCE
1	Tavarua Island Resort	Ba
2	Maxbuild Company	Ba
3	Tokatoka Uru, Bemana	Nadroga-Navosa
4	Dreke Village	Nadroga-Navosa
5	Narewa Village	Nadroga-Navosa
6	Bemana Parish Community	Nadroga-Navosa
7	Sydney Settlement	Nadroga-Navosa
8	Tadriyali Settlement	Nadroga-Navosa
9	Nasovotava Village	Nadroga-Navosa
10	Loma Settlement	Nadroga-Navosa
11	Lomawai Secondary School	Nadroga-Navosa
12	Vusama Village	Nadroga-Navosa
13	Naveisabasaba Village	Nadroga-Navosa
14	Waica Settlement	Nadroga-Navosa
15	Naikeli Settlement	Nadroga-Navosa
16	Cuvu Top Settlement	Nadroga-Navosa
17	Serua Island/Dogowale Settlement	Serua
18	Vunalagi Settlement	Serua
19	Nautovau Settlement	Serua
20	Talenaua Settlement	Serua
21	Naboutini Village	Serua
22	Nanuku, Taunovo	Serua
23	WAF (Lami-Suva-Nausori)	Rewa

GROUNDWATER DRILLING

NO.	LOCATION	PROVINCE
1	Tokatoka Uru, Bemana	Pump Test Complete
2	Dreke Village	Pump Test Complete
3	Dreke Village II (Observation Bore)	Developed
4	Kabisi Settlement	Pump Test Complete
5	Lekutu District School, Bua	Abandoned
6	Lekutu Secondary School, Bua	Successful
7	Votua Village	Abandoned
8	Kabisi II Settlement, Nadroga	Pump Test Complete
9	Vatia I Settlement, Ba	Pump Test Complete
10	Vatia II Settlement, Ba	Pump Test Complete
11	Koroinasolo Village	Abandoned
12	Savura Catchment, Wailoku (WAF)	Abandoned
13	Nabala Secondary School	Abandoned
14	Mabula I	Abandoned
15	Mabula II	Successful
16	Mabula III	Successful

GROUNDWATER RETICULATION

NO.	LOCATION	PROVINCE
1	Waitabu, Lakeba	Lau
2	Sariyawa II	Nadroga-Navosa
3	Sariyawa III	Nadroga-Navosa
4	Sariyawa IV	Nadroga-Navosa
5	Rarapatu	Ba
6	Nasaqalau, Lakeba	Lau
7	Coboi Primary School	Macuata
8	Sese Village	Cakaudrove
9	Volivoli Primary School	Cakaudrove
10	Karoko Village	Cakaudrove
11	Naua Settlement	Bua
12	Matawailevu	Ra

COMMISSIONED BORES FOR 2022-2023

NO.	LOCATION	DISTRICT/PROV.	BENEFICIARIES	
			HOUSEHOLD	POPULATION
1	Nabukelevu-I-Ra	Nabukelevu, Kadavu	90	300
2	Namata Primary School	Wai, Nadroga	9	73
3	Savusavu-Lailai Settlement	Wai, Nadroga	22	140
4	Oelemumumu Village & Raranikawai Settlement	Labasa, Macuata	59	458
5	Vunisavisavi Village	Cakaudrove	22	80
6	Karoko Village	Tunuloa, Cakaudrove	90	310

During the fiscal year 2022-2023, a total of 661 local events and 1061 regional events were detected and recorded in the Unit database while 842 releases were issued where 355 released were sent to the media and 437 sent internally.

CHALLENGES & WAY FORWARD

Delay in the engagement of project officers

Staff Management and Development: Prioritize recruitment and retention efforts to address the manpower shortage.

Brain drain

Officers from within the team were given the opportunity to take on the duties and teams were able to achieve the planned targets despite the setback.

Office space constraints

Upgraded office space, considering factors such as equipment, personnel, and future growth.



GEOLOGICAL SURVEY DIVISION

The Geological Survey Division ensures that our communities are resilient, have an improved livelihood that is environmentally sustainable for the future.

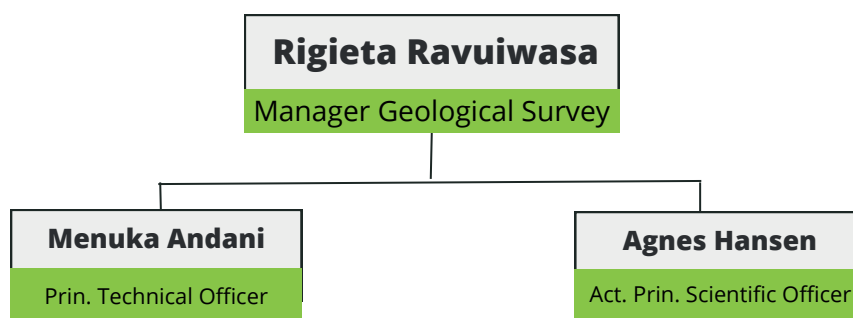
These duties include the promotion and marketing of mineral prospects to foreign investors. The Division also empowers resource owners through awareness programs of available resources to improve living standards and encourage sustainable development within the communities/village setting.

The Geological Survey Division is headed by the Manager Geological Survey, under the Director Minerals.



MANAGEMENT STRUCTURE

GEOLOGICAL SURVEY DIVISION

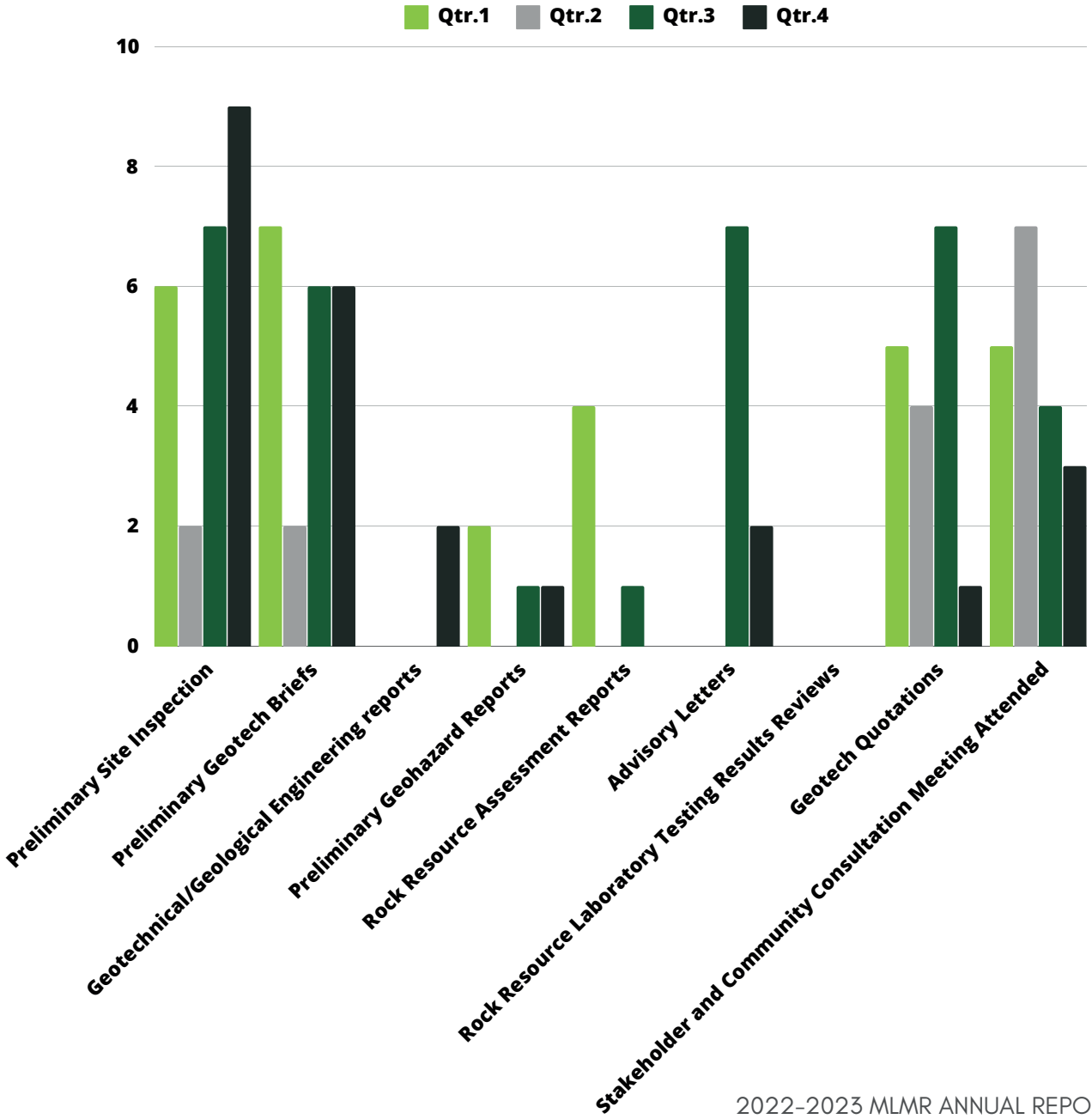


ACHIEVEMENTS

GEOLOGICAL SURVEY	
PROJECTS	ACHIEVEMENT
Seamless Mapping Project	<p>Seamless Mapping Project was targeted for the 1st and 2nd quarter and undertaken in the Bua, Cakaudrove and Macuata province, Vanua Levu, with focus on reconciling geological map sheets 9 (Nabouwalu) and 10 (Wainunu) and map sheets 4 (Dreketi) and 11 (Savusavu Bay West).</p> <p>Digitisation of geological map sheets for maritime islands namely, Nukutolu, Vatuvara, Yacata, Kaibu, Vanuavatu, Nayau, Lakeba, Namuka, Yagasa, Fulaga, Kabara, Molala, Matuku, Totoya, Beqa, Vatulele, Koro and Ovalau islands was also a collaborative work with the Geoscience unit, where the team focused on verifying the digitisation of lines, points and polygon features that was carried out by the Geoscience team.</p>
Mineral Investigation Project	<p>Continuous updating and maintenance of operational database of the MIP, was carried out throughout the year.</p> <p>Geotechnical (relocation/village boundary extension/land development), geohazard (landslides and coastal inundation) and aggregate assessments continued with section officers being heavily involved in the ad hoc requests from government agencies and the public.</p>
Geological Hazard Assessment Disaster Risk Reduction and Risk Management	<p>Geotechnical (relocation) Assessment Reports</p> <ul style="list-style-type: none"> • Vunivau Village relocation assessment <p>Geohazard (landslide/coastal inundation) Assessment Reports</p> <ul style="list-style-type: none"> • Nakabuta landslide assessment <p>Geotechnical (land development) Assessment Report</p> <ul style="list-style-type: none"> • Brief report on Mataqali Koroalau, Vuinadi Village site visit • Brief report on Dawara Village site visit <p>Advisory memo/letter</p> <ul style="list-style-type: none"> • Quotation - Geotechnical assessment for Fisheries ice plant at Cawaro Village. • Quotation - Geotechnical assessment for Nakabuta Settlement relocation. • Quotation - Geotechnical assessment for religious building at Nayaca Subdivision, Labasa. • Rock hand specimen description letter to Mr. Charles, Kedra Village, Dogotuki. • Rock hand specimen description letter to Ms. Joana Serene. • Geology information letter for Mataqali Koroalau, Vuinadi Village. • Rock hand specimen description letter to Ms. Lusua Liku. • Rock hand specimen description letter to Mr. Rupeni Vakatawabale, Waiqeke Village, Sawanikula. • Geology information letter to Mr. Julian Hennings, Taveuni Development Company & Subsidiary Companies. • Rock hand specimen letter to Mr. Veresa Dike, Soso Village, Naceva.
Potential Hard Rock Resource Project - Cakaudrove, Phase 3	<p>The phase 3 field component of the project was carried out in the financial year, from May to early June, covering much of the sites in the Saqani, Vatuova and Tunuloa districts.</p> <p>A total of sixteen (16) sites were mapped with volumetric assessments carried out for potential quality hard rock resource. It marks the end of hard-rock assessment in the Cakaudrove Province.</p>

Maritime Affairs Coordinating Committee (MACC)	This financial year saw the Maritime Boundaries Treaty Signing Between Fiji and Solomon Islands during the periphery of the Pacific Island Forum Leaders Meeting held in Suva, Fiji. This was the culmination of 10 years of bilateral negotiations between the two countries.
Geological Information Package	<p>Landslide Database A total of 264 entries recorded into database. An increase of 31 entries from the last 2021-2022 financial year.</p> <p>Hard-rock Database A total of 50 entries recorded into Database, on Hardrock survey data acquired from the potential Hardrock assessment in Vanua Levu, Cakaudrove, including the Bua and Macuata.</p> <p>River Gravel Database River aggregate survey datasheet submitted to Geoscience Unit for the development of a new river gravel database. Geotechnical Request Inventory.</p>

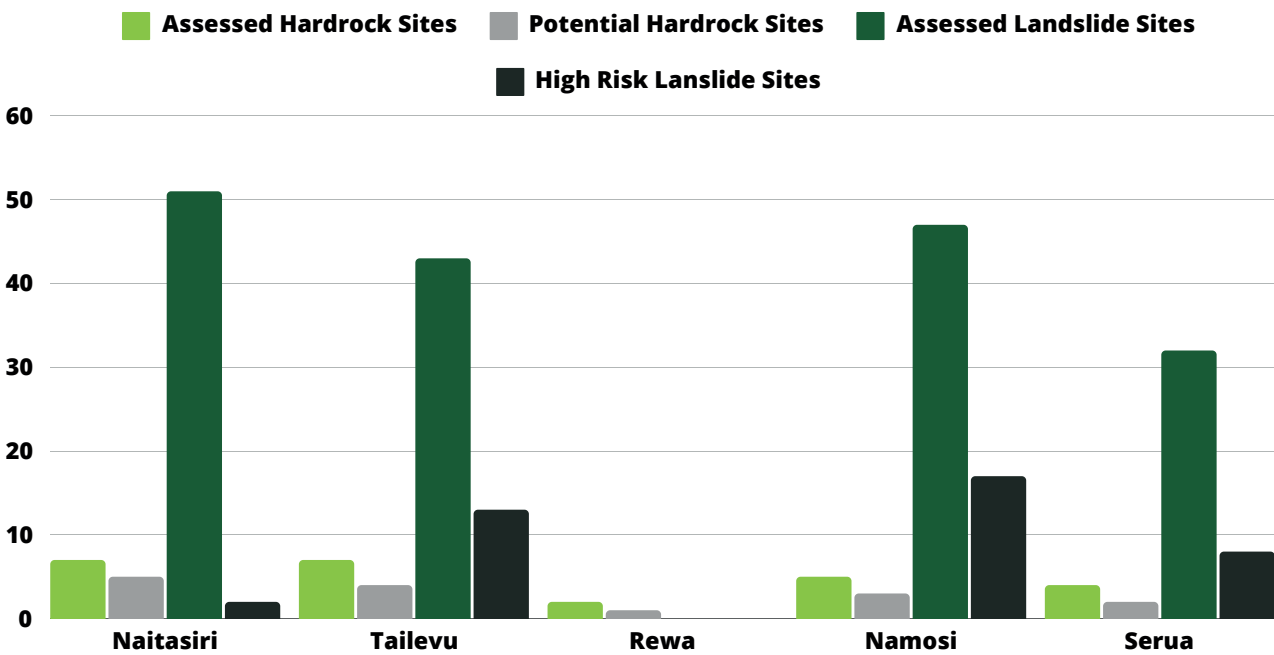
GEOLOGICAL HAZARD ASSESSMENT DISASTER RISK REDUCTION AND RISK MANAGEMENT



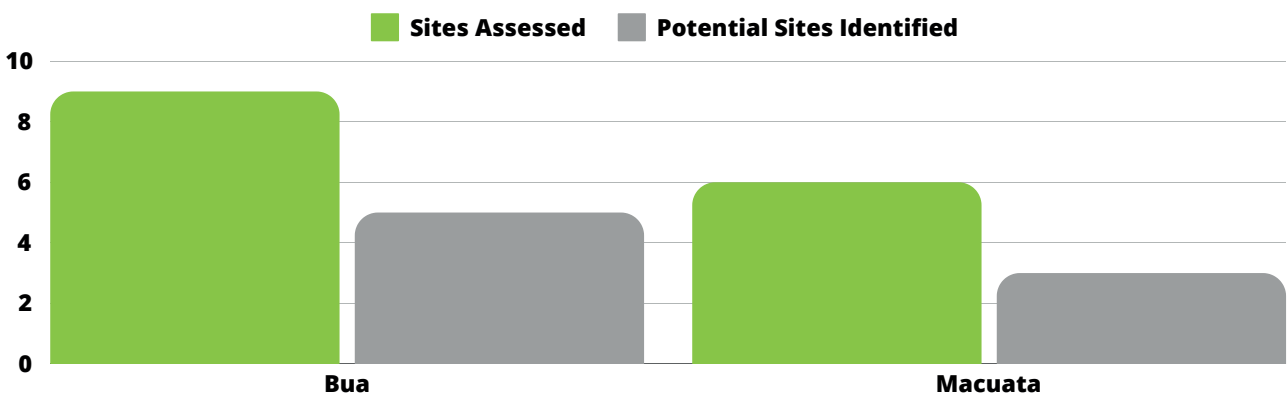
PROJECTS	ACTIVITIES	ACHIEVEMENT
N29 Topographic Area Project	Reporting	<ul style="list-style-type: none"> • N29 Study Area (Navua-Veisari) Landslide verification Exercise. • Total Number of Landslide sites mapped-28 sites (Majority of sites recorded are from roadcuts). • Rating of UNOSAT Landslide parameters data for N29-Navua-Veisari area Susceptibility map.
Potential Hard rock Resource Site Assessment and Landslide Site Verification in Central Division (Naitasiri, Tailevu, Rewa, Namosi, and Serua Province)	Desktop Study Reporting	1 Desktop report for Potential Hardrock sites within Viti Levu compiled.
	Stakeholder and Land-Owning Unit (LOUs) Consultation	<p>Consultation for both Landslide and Hardrock site assessment conducted concurrently to relevant Government Offices and selected landowning Units within the 5 Provinces of Naitasiri, Tailevu, Rewa Namosi and Serua, Central Division</p> <ul style="list-style-type: none"> • 1 Consolidated Consultation and Technical Report for Naitasiri and Tailevu Province, Central Division produced. • 1 Consultation Report for Rewa, Namosi and Serua Province, Central Division produced. • 1 Technical Report for Rewa, Namosi and Serua Province, Central Division produced.
Phase 1 Naitasiri Province (07/11/22 - 26/11/22) Tailevu Province (26/11/22 - 23/12/22) Budget utilisation:	Stakeholder and Land-Owning Unit (LOUs) Consultation	<ul style="list-style-type: none"> • 1 Preliminary Brief for Naitasiri Province produced. • 1 Preliminary Brief for Tailevu Province produced. • 1 Preliminary Brief for Rewa, Namosi and Serua Province produced. • 1 Final Central Division Potential Hard Rock Assessment Report with Potential Site Inventory Map • 1 Final Central Division Landside Verification Assessment Report with Landslide Inventory Map
Phase 2 Rewa, Namosi and Serua Province (15/02/23- 25/03/23)	Final Reporting	<ul style="list-style-type: none"> • 1 Preliminary Brief for Naitasiri Province produced. • 1 Preliminary Brief for Tailevu Province produced. • 1 Preliminary Brief for Rewa, Namosi and Serua Province produced. • 1 Final Central Division Potential Hard Rock Assessment Report with Potential Site Inventory Map • 1 Final Central Division Landside Verification Assessment Report with Landslide Inventory Map
Vanua Levu Potential Hard Rock Assessment in Macuata and Bua Province SPL Tenement areas.	Desktop Study Reporting	<ul style="list-style-type: none"> • 1 Desktop Report on Potential Hardrock Resources Within Mining Tenement Areas of Bua and Macuata Province, Vanua Levu produced.

<p>Bua Province- (15/05/23- 04/06/23) -Macuata Province (12/06/23 - 16/06/23)</p>	<p>Stakeholder and Land-Ownning Unit (LoUs) Consultation</p>	<ul style="list-style-type: none"> • Consultation for both Landslide and Hardrock site assessment conducted concurrently to relevant Government Offices, tenement licence holders and selected landowning Units within the 2 Provinces of Bua and Macuata, Northern Division • 1 Technical Report for Bua and Macuata Province SPL area Hardrock Survey, Central Division produced. • 1 Consultation Report for Bua and Macuata Province SPL area Hardrock Survey, Central Division produced.
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FIELD ASSESSMENT (CE)- POTENTIAL HARDROCK SITES & LANDSLIDE SITES



FIELD ASSESSMENT (NORTH) - POTENTIAL HARDROCK SITES



CHALLENGES & WAY FORWARD

Staff Movement

Support for capacity building opportunities - opportunities for more short term and long-term studies for the staffs to raise their capacity towards executing work.

GEOSCIENCE DIVISION

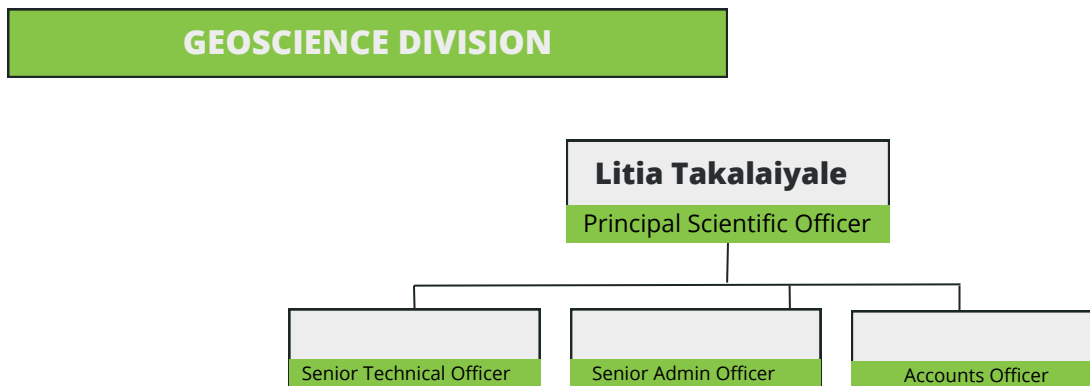
The Geoscience Support Division consists of Corporate [Admin & Accounts] and Geospatial Unit. It has 26 established positions, out of which; 6 positions were vacant. The division aligns its work plan to the Ministry of Lands and Mineral cost operation plan and national development plan.

OUR ROLES & RESPONSIBILITIES

- Administration & staffing matters on promotion, leave and training.
- Vehicles management and general housekeeping of the department premises
- Coordination of budget planning, financial services, monitoring, and compliance within the Department.
- Information technology infrastructure and system support.
- Data management using GIS application and Library services

The division is headed by the Principal Scientific Officer. There are three sections within the division that is headed by the Senior Admin Officer, Accounts officer and Senior Geospatial Officer.

MANAGEMENT STRUCTURE



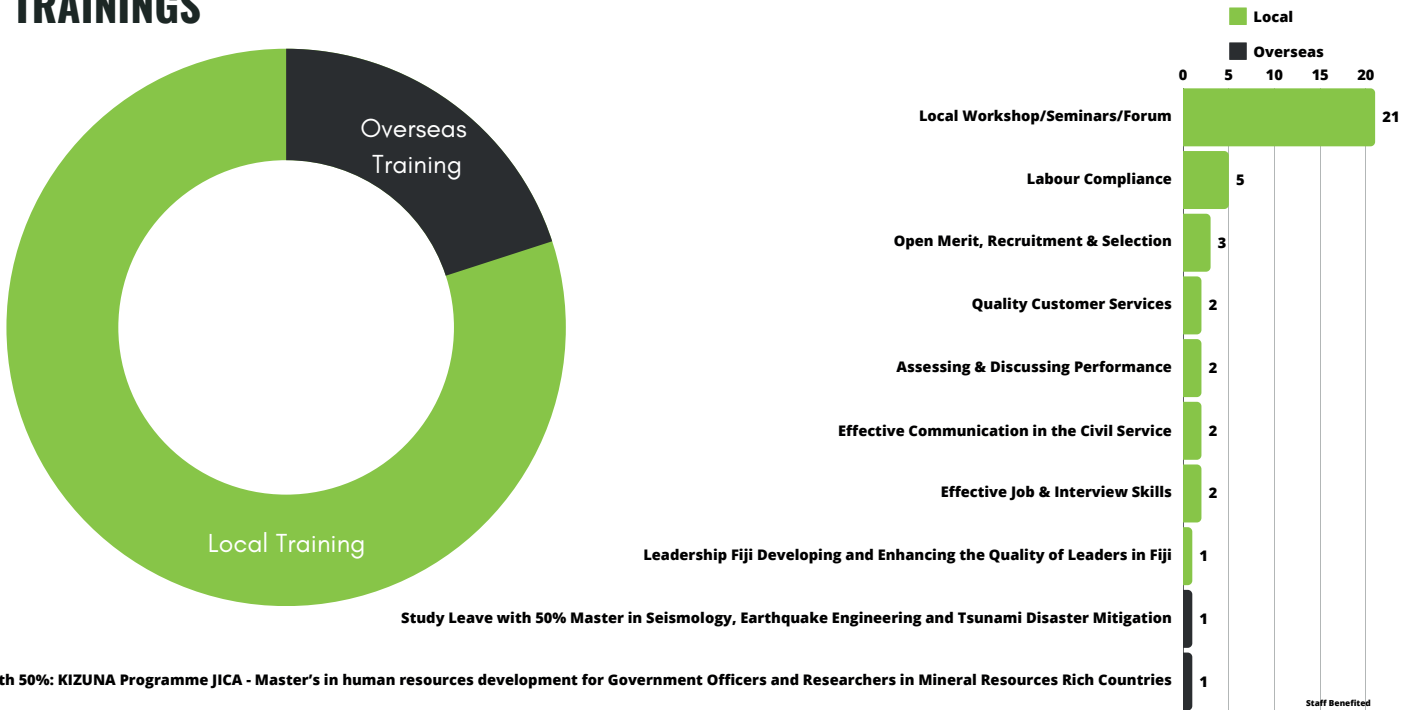
ACHIEVEMENTS

HUMAN RESOURCES PLANNING & MANAGEMENT		
AGENCY OBJECTIVES	STRATEGIES FOR IMPLEMENTATION	ACHIEVED
Civil Service Reform	Recruitment and Selection	Contract issued - 7 Contract Renewal - 6 Promotion - 3 Acting Appointments - 8 Relieving Appointments - 7 Project Appointments - 3
	Staff Resignation & Retirement	Resignation - 7 Retirement - 2
	HRIS Database updates and MYAPA Assessment	1. Provide regular updates on Human Resource Information Systems [HRMIS] which incorporates the digital recording of staff personal details. Training attended and employment details for ease of reference. 2. The compilation of department MYAPA forms for the period under reviewed and individual work plan for FY2022-2023.
Asset Management	Vehicle Management	Successfully carried out the general servicing and management of department fleet as follows: <ul style="list-style-type: none"> • 18 vehicles • 14 Heavy Drilling Machinery • 23 Authorized Drivers
	Minor upgrade and general housekeeping	General building maintenance in consultation with MolT and housekeeping. <ul style="list-style-type: none"> • 2x rounds of Pest control service • 1x round of fire extinguisher servicing • Ongoing Air con Servicing and maintenance <ul style="list-style-type: none"> ◦ 40 Units Serviced /repair. ◦ 1 unit removed. ◦ 3 newly installed units ◦ 2 units [remove and replace] • Burnt garage and carpentry workshop repaired, upgraded and electrical wiring completed. • Car park stoppers installed for top building car park. • Servicing and upkeep of 2x MRD Generators.
Educate communities on Departmental roles and responsibilities	Integrated awareness programmes for the public.	Participated on the following events: <ul style="list-style-type: none"> • Career Expo organized by the Public rental Board - duration 4 days • Tebara festival - duration 1 week • USP Open Day - duration 3 days

Learning and Development Program and Public Awareness

Capacity building for staff is paramount and always supported for both overseas and local training. For local training always ensures to nominate staff for the training circulated by the Training division of the Ministry of Civil Service.

TRAININGS



Study Leave with 50%: KIZUNA Programme JICA - Master's in human resources development for Government Officers and Researchers in Mineral Resources Rich Countries

INFORMATION TECHNOLOGY SUPPORT & INFRASTRUCTURE		
STRATEGIES FOR IMPLEMENTATION	ACTIVITIES UNDERTAKEN	ACHIEVED
Ongoing equipment Upgrade	Procurement of new IT equipment	<ul style="list-style-type: none"> Projectors - 3 Video conferencing system - 1 Desktops - 12 Laptop - 5 1 kVa UPs
	Renewal of software licences	<ul style="list-style-type: none"> Terraflex - 7 ESET Antivirus - 10 Team Viewer - 1 Office 365 - 10
	Maintenance and Upgrade	Windows Operating System upgrade to windows 10 22 H2 - 74 desktops, 6 laptops
	System Support (incl, installation, troubleshooting & maintenance)	<ul style="list-style-type: none"> Completed 160 requests completed Updating email suffix
	Network structure Cable	Activated the fibre link connection to Seismology building.

LIBRARY SERVICES 2022-2023

MONTH	INTERNAL CUSTOMERS	EXTERNAL CUSTOMERS	SCHOOL VISIT	TOTAL REVENUE
2022-August 2023-July	277	77	0	\$5,862.25

Research Publications - Geological Survey & Databases

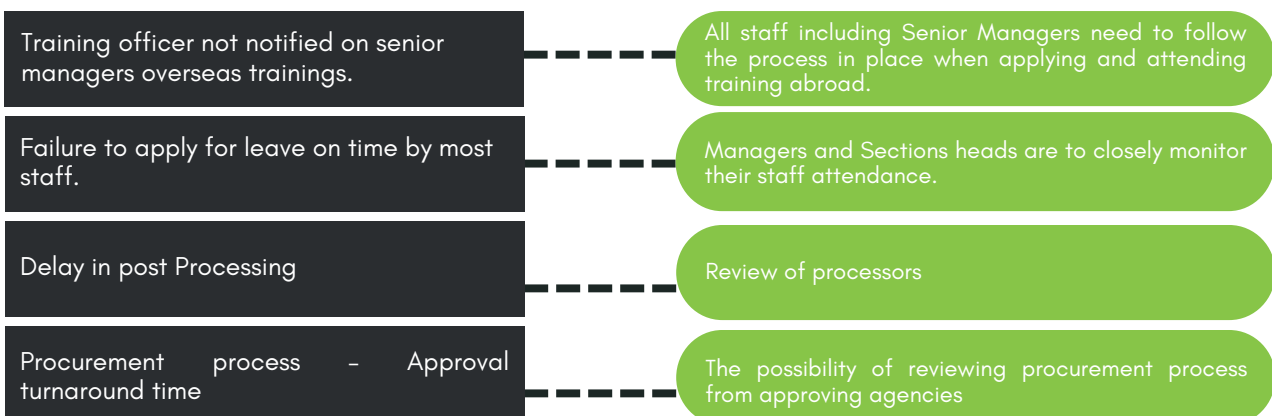
Digitization of Geology Maps for Maritime Islands 1:50,000

- 2 map sheets digitized per quarter.
- 8 geological map sheets updated.

RESEARCH PUBLICATIONS

NO.	ACTIVITIES	ACHIEVEMENTS
1	Digitization of Geology Maps for Maritime Islands 1:50,000	<ol style="list-style-type: none"> 1. Geology of Nukutolu, Vatuvara, Yacata and Kaibu, Naitauba, Kibobo, Malima, Wailagi Lala, Katafaga, Vekai, Cicia, Mago, Kanacea, Tuvuca, Tavanuku-i-Vanua and Yaroua 2. Geology of Vanua Vatu, Nayau, Lakeba, Komo, Olorua and Bukatatanoa Reef 3. Geology of Namuka, Yagasa, Fulaga, Kabara, Tavuna-Sici, Marabo, Vuaqava, Vatoa, Naievo, Tuvana-i-Colo, Tuvana-i-Ra, Ono-i-Lau and Ogea 4. Geology of Moala, Matuku and Totoya 5. Geology of Beqa Area 6. Geology of Koro Island 7. Geology of Ovalau, Moturiki and Naigani
2	Data Request from stakeholders (investors, NGOs, Government agencies, research students)	Internal - 21 External - 6 TOTAL - 27
3	Customized map production	Internal - 134 External - 31 TOTAL - 165 <ul style="list-style-type: none"> • Seismicity - 6 • Geology - 6 • Tenement boundary information - 151 • Landslide Susceptibility - 1 • Flood hazard - 1

CHALLENGES & WAY FORWARD



POLICY & QUALITY ASSURANCE DIVISION



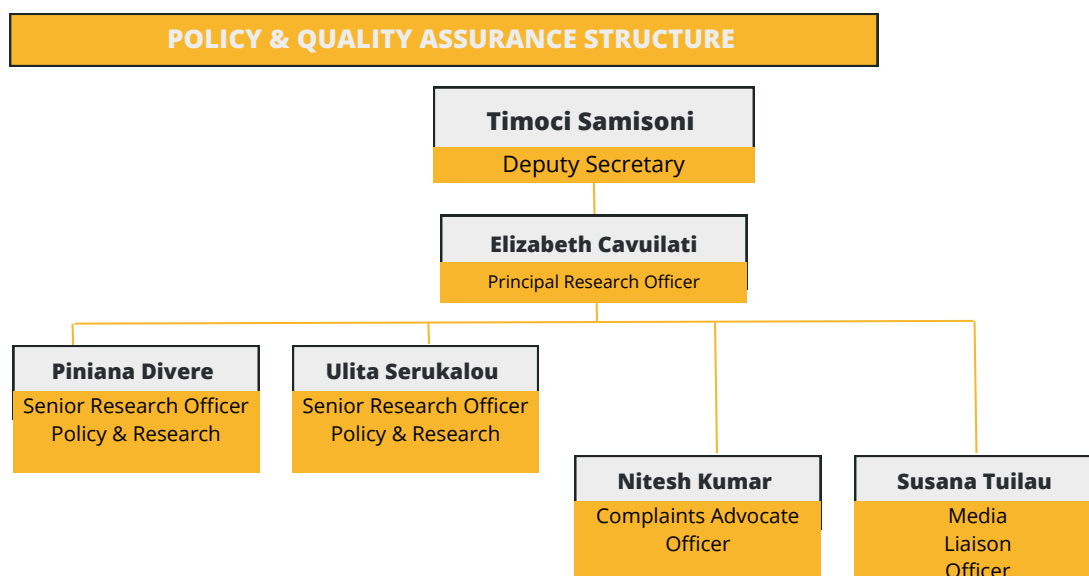
The Policy and Quality Assurance Division key role is to provide research and analytical assessment for policy support to the Minister for Lands & Mineral Resources and Permanent Secretary through Deputy Secretary.

The PQA Division is also responsible to provide secretariat support to MLMR & PSLMR through executive support, coordination of policy/cabinet papers, systems & process monitoring, media, and complaints monitoring and effective execution of two of its projects: harmonization and rental arrears collection.

The Policy & Quality Assurance has orientated its programs and activities in accordance with the overarching Ministry's strategic priorities of the Ministry's 2022/2023 COP, SDP & Fiji's NDP.

The Division is headed by the Deputy Secretary. There are two sections within the division that is headed by the Senior Research officers and overseen by the Principal Research Officer. The division has a total of 17 staff.

MANAGEMENT STRUCTURE



CABINET PAPERS

NATIONAL GROUNDWATER RESOURCES DEVELOPMENT MANAGEMENT POLICY

Received Cabinet Decision
26 October 2022
CD165/2022

SURVEY OF GOVERNMENT INSTITUTIONS ON ITAUKEI LAND LEASES TO STATE

Received Cabinet Decision
17 October 2022
CD142/2022

UNITED NATIONS COMMITTEE OF EXPERTS ON GLOBAL GEOSPATIAL INFORMATION MANAGEMENT MEETING 3-5 AUGUST 2022

Received Cabinet Decision
21 November 2022
CD173/2022

SURVEY OF NATIVE GRANT (NG 2) NADARIVATU

Received Cabinet Decision
21 November 2022
CD169/2022

UPDATE ON THE STATUS OF THE VANUAVIEW ONLINE SERVICE

Received Cabinet Decision
21 November 2022
CD170/2022

ISSUE OF CROWN GRANT TO THE TRUSTEE FOR FIJI FOR THE CHURCH OF ENGLAND

Received Cabinet Decision
21 November 2022
CD179/2022

STATUS OF THE UPGRADE OF THE GEODETIC DATUM (APRIL 2022 - TO DATE)

Received Cabinet Decision
17 January 2023
CD20/2023

PROPOSED MEMORANDUM OF UNDERSTANDING BETWEEN THE MLMR & NAMOSI JOINT VENTURE

Received Cabinet Decision
17 January 2023
CD8/2023

STATUS ON THE FREEHOLD LANDS PURCHASED BY GOVT. FOR ORIGINAL ITAUKEI LANDOWNERS UNDER THE BUYBACK SCHEME SINCE 1989

Received Cabinet Decision
21 November 2022
CD173/2022

ANNUAL REPORT 2019-2020

Received Cabinet Decision
16 March 2023
CD103/2023

ANNUAL REPORT 2020-2021

Received Cabinet Decision
12 June 2023
CD251/2023



POLICY & QUALITY ASSURANCE DIVISION ACHIEVEMENTS AS OF 31ST JULY 2023

UNIT	SPECIFIC AGENCY OBJECTIVES	TARGET	ACHIEVED
Policy & Research	Internal Policies <ul style="list-style-type: none"> Infringement Policy Debt & Revenue Management Policy 		2
	Ministers Executive Policy Meetings <ul style="list-style-type: none"> Secretariat duties 		10
	Vetting & Drafting of briefs on regulatory/compliance related land/minerals activities		7
	MOU/MOA (Drafting/Vetting/Endorsed)		5
	Bill Amendments <ul style="list-style-type: none"> Act No. 21 of 2021 Act No. 26 of 2022 		2
	Research		144
Report Monitoring	MLMR Business Plan (BP) & Costed Operational Plan (COP) - Provision of update on a monthly basis. Conduction of internal verification on a Quarterly basis with reports on finding and achievements submitted to PS through DS/PRO		2022/2023 Update; Three (3) quarterly verification conducted for the respective divisions within the ministry <ul style="list-style-type: none"> Qtr. 1 Report submitted Qtr. 2 Report submitted Qtr. 3 Report submitted Qtr. 4 Report submitted Formulated and Submitted PS COP performance 2022/2023 Update with percentage performance of achievement <ul style="list-style-type: none"> Qtr. 1 Update provided Qtr. 2 Update provided Qtr. 3 Update provided Qtr. 4 Update provided
	MLMR QPPR - Due to Ministry Economy on the 12th of the first month of a new quarter.		2022/2023 Update: Quarter 4 last financial year and Quarter 1 to Quarter 3 QPPR formulated and submitted. This includes: <ul style="list-style-type: none"> Capital Project Update (CAPEX) Operational Project Update (OPEX) Budget utilization <ul style="list-style-type: none"> Additional Reports: PSLMR Critical report Ministry update on the Government Manifesto Ministry Update on the Governments National Development Plans

			<ul style="list-style-type: none"> • KPI Performance Matrix • PAC Audit Reports (1) • Cabinet Paper Implementation Updates • MyAPA
			<p>Executive Support</p> <ul style="list-style-type: none"> • Parliament - 5 • Research - 55 • Drafted and submitted the following: <ul style="list-style-type: none"> ◦ MLMR Statements ◦ Response to Audit (Public Accounts Committee) ◦ Response to Oral & Written Questions ◦ Response to the Consequential Bill ◦ Motions to Debate ◦ Proposed Questions ◦ Additional Notes
Complaints Advocacy Unit	Depending on the number of complaints received, it is targeted that 100% of the complaints are to be resolved.		<p>A total of 117 complaints were received in this financial year with 117 resolved and 0 pending cases.</p> <ul style="list-style-type: none"> • West - 70 • Central Eastern - 32 • North - 15
	Investigation attended to on complaints received		1
	Complaints matrix emailed to PSLMR		12 Presentations
	"Help Desk" Database - Continuous update and collation of information of the Ministry's customer complaints statistics		100%
Media Relation Unit	Facebook uploads including Ministerial events and article shares		252
	Press Releases		174
	Quarterly Newsletters		4
	MLMR Media Strategy - Finalization		Ministry Strategic Communication Plan - Completed.
Quality Assurance Unit	<p>Quality Assurance Reports/QA/SOP Improvements (Drafting & Implementation):</p> <ul style="list-style-type: none"> • Land Use - Administration of Lease • Online Payments • Expired Leases • Rental Re- Assessment • File Verification - 1000 (Nadi) • Approved Plans • Charting of Approved Plans • Rental Collection strategy 	10	8

	<ul style="list-style-type: none"> ◦ Categorized defaulters according to High, Medium and Low ◦ Captured individual collection of officers per month and; ◦ Quick identification of significant payments e.g. Post Fiji, Kadavu Holdings etc. 		
	SOP Review <ul style="list-style-type: none"> • Soil & Accretion 		1
	Internal Policy <ul style="list-style-type: none"> • Debt and Revenue Management Policy 		1
	Information Paper <ul style="list-style-type: none"> • Rental Arrears 		1

MY LEASE INFO REGISTRATION

**3000
CREDENTIALS
ISSUED**

TARGET - 3000

RENTAL COLLECTION

**\$6M
COLLECTED**

TARGET (UNIT) - \$6M

PROJECT HARMONIZATION

**1002 LEASES
VISITED, ASSESSED
& VERIFIED**

TARGET (UNIT) - 1000 LEASES TO BE HARMONIZED

PROJECT HARMONIZATION

**INFORMATION SHEETS
DISTRIBUTED TO LESSEE
ON PAYMENT METHODS**

PAYMENT METHODS INCLUDE BSP
ONLINE BANKING TRANSFER, MPAISA &
EFTPOS

NEW INITIATIVES

POLICY & REPORTING

- Endorsement and monitoring of Policy/Cabinet papers Execution Matrix.
- On-going update and circulation for analysis.

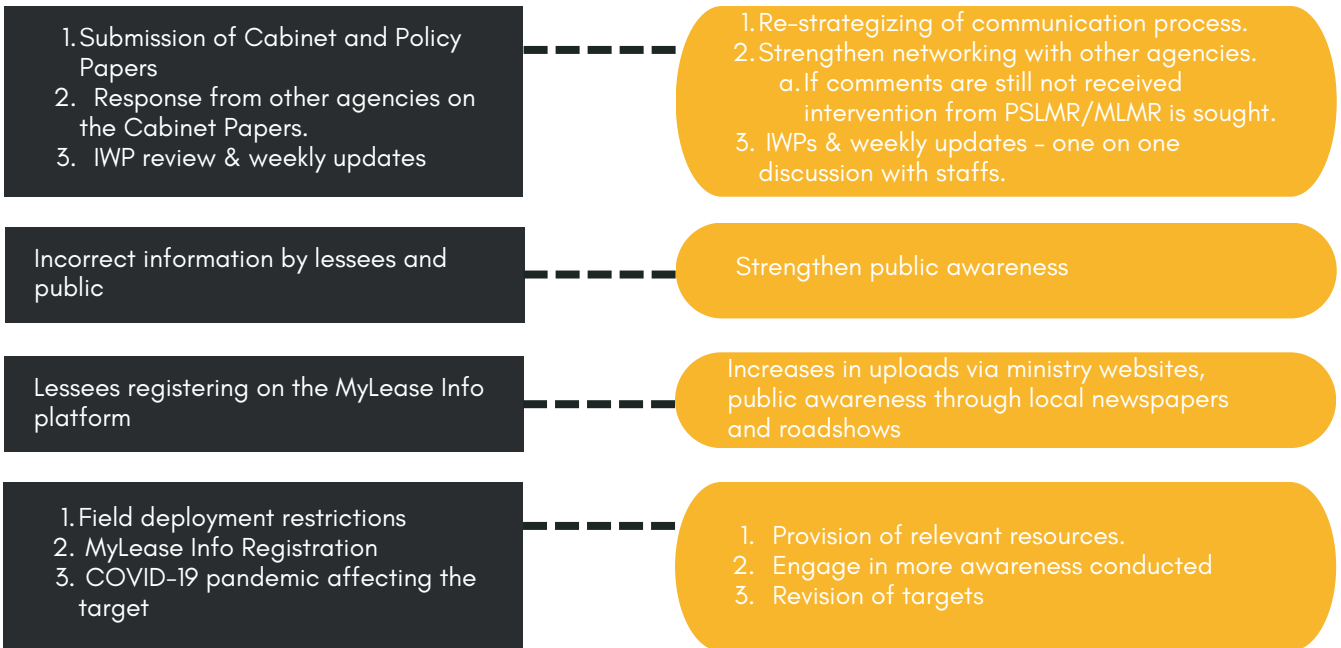
MEDIA

- Development of viber channel
- Short videos for talkback show's
- Endorsement of the Media Strategy
- Creation of the Ministry's YouTube page

QUALITY ASSURANCE

- QA activities- Devising of new forms as identified in the QA activities.
- COVID 19 Contribution - Participated in the MOH COVID-19 management and awareness exercise

CHALLENGES & WAY FORWARD





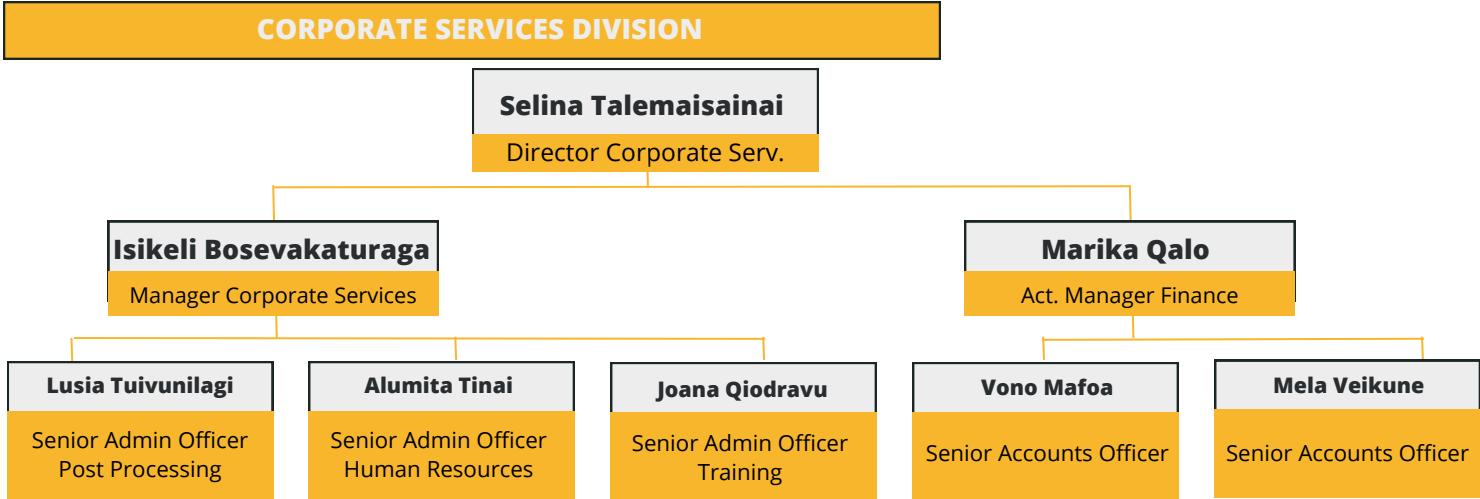
CORPORATE SERVICES DIVISION

Corporate Services Division provides policy advice and services pertaining to human resource management; accommodation and facilities management; financial management; training and development; procurement; secretariat and administrative and logistics support.

The division is led by the Director Corporate Services who works in tandem with the Manager Finance and Manager Corporate Services to ensure that ministry operations is conducive with government regulatory requirements on human resource, finance and logistics support.

The Division is headed by Director Corporate Services (DCS). There are 2 sections within the Division, each headed by their respective Managers, Manager Corporate Services and Manager Finance. Each section has 2 units operating under its designation. The Corporate section consists of the Administration, Recruitment & Selection Units and the Finance section looks into the financial tasks of the Ministry.

MANAGEMENT STRUCTURE



REVENUE MANAGEMENT

Increase of **\$7m** in the Total Revenue collected for the 2022- 2023 financial year. The ministry had initially targeted **\$4m** per quarter but managed to collect a total of **\$23.089m** during the period reported.

AUDIT

Ministry report for the 2022-2023 financial year was not modified. This was mainly due to a more conscious effort towards transparent and accountable processes and alignment to regulating policies and procedures.

SALARY UPGRADE

Upgrade of salary positions for base grade positions in the ministry, through internal fund sourcing and restructure

RE-ORGANIZATION OF MEDIA UNIT

The ministry towards the end of the 2nd quarter received a timely injection with the establishment of the media unit with the objective to revamp the ministry's presence in the mainstream media, social media, and the wider community. This was conducted through organizational realignment and restructuring.

DECENTRALIZATION

Opening of the new office in Nadi town, with the relocation of six staffs from the main Lautoka office to accommodate increasing land dealings in the wider Nadi and Sigatoka area. The officer was established with a cashier, registry, estate and lands officers and a survey team.

OFFICE IMPROVEMENTS

- Refurbishments of an additional Rakiraki office space provided much needed office space and quarters at very minimal costs to the ministry. This was to accommodate a four-member survey team & two staff quarters to house staff transferred to the Rakiraki office.
- Relocation of the Computer Laboratory from its current location at Victoria Corner to Mineral Resources office.

TRAINING & DEVELOPMENT

- 46 Overseas Training.
- 3 Leadership Workshops for Executives; and 32 Local
- Training for staff and 2 leadership Workshops.
- Facilitated 2 Induction Training Workshops for new appointees and interns.

NUKULAU ISLAND

236 permits issued for visits to the island. Visitors are made up of mostly picnickers and campers.

CHALLENGES & WAY FORWARD

Facilitating OMRS processes, due to its necessary processes, logistics such as gender/neutral panels, interview venues often challenge post processing.

We have sort to resolve this through the cultivation of wider ministry network for ease and reciprocal exchanges on the above.

Changing policy guidelines have sometimes been challenged by implementation procedures, which ministries have had to reclarify with line ministries for implementation

We have sort to resolve this through increased face to face meetings with the line ministries (MoE and MCS)

AUDIT FINANCIAL REPORT

OFFICE OF THE AUDITOR GENERAL

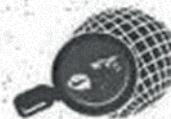
Promoting Public Sector Accountability and Sustainability through our Audits



Level 1, Modyl Plaza
Karsanji Street, Vatuwaqa
P. O. Box 2214, Government Buildings
Suva, Fiji



Telephone: (679) 8921519
E-mail: info@auditorgeneral.gov.fj
Website: <http://www.oag.gov.fj>



File: 486

22 April 2024

The Honourable Filimoni Vosarogo
Minister for Lands and Mineral Resources
PO Box 2222
Government Buildings
SUVA

Dear Honourable Vosarogo

MINISTRY OF LANDS AND MINERAL RESOURCES
AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2023

The audited financial statements for the Ministry of Lands and Mineral Resources for the year ended 31 July 2023 together with my audit report on them are enclosed.

Particulars of the errors and omissions arising from the audit have been forwarded to the Management of the Ministry for necessary action.

Yours sincerely

Sairusi Dukuno
ACTING AUDITOR-GENERAL

cc: Dr Raijieli Taga, The Permanent Secretary, Ministry of Lands and Mineral Resources

Encl.

MINISTRY OF LANDS AND MINERAL RESOURCES
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023

MINISTRY OF LANDS AND MINERAL RESOURCES

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023**

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OFFICE OF THE AUDITOR GENERAL

Promoting Public Sector Accountability and Sustainability through our Audits



Level 1, Modyl Plaza
Karsanji Street, Vatuwaqa
P. O. Box 2214, Government Buildings
Suva, Fiji



Telephone: (679) 8921519
E-mail: info@auditorgeneral.gov.fj
Website: <http://www.oag.gov.fj>



INDEPENDENT AUDITOR'S REPORT

Ministry of Lands and Mineral Resources

Report on the Audit of the Financial Statements

I have audited the financial statements of Ministry of Lands and Mineral Resources, which comprise the Statement of Receipts and Expenditure, Appropriation Statement, Statement of Losses, Trust Fund Account Statements of Receipts and Payments for the financial year ended 31 July 2023, and notes to the financial statements including a summary of significant accounting policies.

In my opinion, the accompanying financial statements of the Ministry of Lands and Mineral Resources are prepared, in all material respects, in accordance with the Financial Management Act 2004 and the Finance Instructions 2010.

Basis for Opinion

I have conducted my audit in accordance with International Standards on Auditing (ISA). My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of my report. I am independent of the Ministry in accordance with the International Ethics Standards Board for Accountants' *Code of Ethics for Professional Accountants* (IESBA Code) together with the ethical requirements that are relevant to my audit of the financial statements in Fiji and I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of Matter

I draw attention to Note 6 (b) of the financial statements that discloses the Department of Lands Trust Fund Account which includes the Land-Ownning Units (LOUs) lease funds received from lessees and paid to the respective LOUs trust accounts. The Ministry is yet to fully submit draft financial statements and relevant supporting documents for individual LOUs for my audit as required by Land Use Regulations 2011 – Regulation 5(7).

My opinion is not modified in respect of this matter.

Other Information

The Management of the Ministry are responsible for the other information. The other information comprises the Managements' Report but does not include the financial statements and the auditor's report thereon.

My opinion on the financial statements does not cover the other information and I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial statements, my responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially

Other Information (con't)

inconsistent with the financial statements or my knowledge obtained during the audit, or otherwise appears to be materially misstated. If, based upon the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report the fact. I have nothing to report in this regard.

Management's Responsibilities for the Financial Statements

The Management of the Ministry of Lands and Mineral Resources are responsible for the preparation and fair presentation of these financial statements in accordance with the Financial Management Act 2004 and the Finance Instructions 2010, and for such internal control as the Management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

The Management are responsible for overseeing the Ministry's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISA will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with ISA, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Ministry's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management of the Ministry.
- Evaluate the overall presentations, structure and content of the financial statements including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentations.

Auditor's Responsibilities for the Audit of the Financial Statements (con't)

I communicate with the Ministry regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



Sairusi Dukuno
ACTING AUDITOR-GENERAL



Suva, Fiji
22 April 2024

MINISTRY OF LANDS AND MINERAL RESOURCES

**MANAGEMENT CERTIFICATE
FOR THE YEAR ENDED 31 JULY 2023**

We certify that the financial statements:

- (a) fairly reflect the financial operations and performance of the Ministry of Lands and Mineral Resources and its financial position for the year ended 31 July 2023; and
- (b) have been prepared in accordance with the requirements of the Financial Management Act 2004 and the Finance Instructions 2010.



Rajjeli Taga
Permanent Secretary

Date: 15/4/2024



Marika Qalo
Manager Finance

Date: 15/4/24

MINISTRY OF LANDS AND MINERAL RESOURCES

STATEMENT OF RECEIPTS AND EXPENDITURE
FOR THE YEAR ENDED 31 JULY 2023

	Note	2023 (\$)	2022 (\$)
REVENUE			
State Revenue			
Land and Property Rent		16,410,419	16,727,941
Fees Charges, Fines and Penalties	3(a)	789,116	1,655,858
Revenue from Surveys & Sales of Navigation	3(b)	109,625	510,334
Licence		25,865	24,987
Sale of Publications		258	4,482
Sale of Photographs		18	120
Mining Fees	3(c)	61,959	129,631
Chemical		-	-
Commission		5,989	2,218
Valuation Fees		232	12,222
Total State Revenue		17,403,481	19,067,793
Agency Revenue			
Miscellaneous	3(d)	5,685,414	1,521,697
Total Revenue		23,088,895	20,589,490
Expenditure			
Established Staffs		9,922,331	8,979,290
Government wage earners		824,877	820,383
Travel and Communications	3(e)	431,766	371,491
Maintenance & Operations	3(f)	5,660,576	7,263,646
Purchase of Goods and Services	3(g)	632,300	531,930
Operating Grants and Transfers		27,915	32,100
Special Expenditures		726,172	673,871
Total Operating Expenditure		18,225,937	18,672,711
Capital Construction	3(h)	3,156,934	2,745,852
Capital Purchase	3(i)	510,041	64,211
Capital grants and transfers	3(j)	313,595	183,010
Total Capital Expenditure		3,980,570	2,993,073
Value Added Tax		917,300	937,310
Total Expenditure		23,123,807	22,603,094

MINISTRY OF LANDS AND MINERAL RESOURCES

APPROPRIATION STATEMENT
FOR THE YEAR ENDED 31 JULY 2023

SEG	Item	Budget Estimate	Changes (Note 4)	Revised Estimate	Actual Expenditure	Carry-Over	Lapsed Appropriation (Note 5)
		(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
1	Established Staffs	11,169,862	(750,000)	10,419,862	9,922,331	-	497,531
2	Government Wage Earners	1,005,016	-	1,005,016	824,877	-	180,139
3	Travel and Communications	398,100	52,000	450,100	431,766	-	18,334
4	Maintenance & Operations	6,063,558	(258,000)	5,805,558	5,660,576	-	144,982
5	Purchase of Goods & Services	760,859	(94,000)	666,859	632,300	-	34,559
6	Operating Grants & Transfers	32,100	-	32,100	27,915	-	4,185
7	Special Expenditures	742,324	-	742,324	726,172	-	16,152
	Total Operating Expenditure	20,171,819	(1,050,000)	19,121,819	18,225,937	-	895,882
8	Capital Construction	3,703,402	(250,000)	3,453,402	3,156,934	-	296,468
9	Capital Purchase	552,000	-	552,000	510,041	-	41,959
10	Capital Grants and Transfers	340,000	-	340,000	313,595	-	26,405
	Total Capital Expenditure	4,595,402	(250,000)	4,345,402	3,980,570	-	364,832
13	Value Added Tax	1,099,890	(49,500)	1,050,390	917,300	-	133,090
	Total Expenditure	25,867,111	(1,349,500)	24,517,611	23,123,807	-	1,393,804

MINISTRY OF LANDS AND MINERAL RESOURCES

**STATEMENT OF LOSSES
FOR THE YEAR ENDED 31 JULY 2023**

Loss of Money

There was no loss of money recorded for the financial year ended 31 July 2023.

Loss of Revenue

There was no loss of revenue recorded for the financial year ended 31 July 2023.

Loss of Assets (other than money)

There was no loss of fixed assets recorded for the financial year ended 31 July 2023. However, following the Board of Survey carried out for the financial year ended 31 July 2023, assets totalling \$221,819 were approved for write off by the Permanent Secretary for Finance.

Asset Type	Amount (\$)
IT Equipment	66,756
Furniture and Fittings	40,399
Office Equipment	114,664
TOTAL	221,819

MINISTRY OF LANDS AND MINERAL RESOURCES

**DEPARTMENT OF LANDS TRUST FUND ACCOUNT
STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 JULY 2023**

	Note	2023 (\$)	2022 (\$)
Opening Balance		6,759,378	7,855,618
Receipts		.	
Compensation		760,738	252,328
Fisheries Impact		41,279	86,905
Lease Rental/ LOU		858,565	1,350,717
Meal / Mileage Claim		4,559	766
Royalty		1,748,745	543,765
Other Revenue		110,443	928,465
Total Receipts		3,524,329	3,162,946
Payments		.	
Bank Fee		154	123
Meal/ Mileage Claim		36,502	33,418
Royalty/State Land		417,477	268,798
Fisheries Impact		51,426	39,325
Compensation		112,943	-
Lease rental/LOU		1,459,087	828,000
Transfer of Funds to Ministry of Finance		-	2,921,737
Other Expenses		386,660	167,785
Total Payments		2,464,249	4,259,186
Closing Balance	6	7,819,458	6,759,378

MINISTRY OF LANDS AND MINERAL RESOURCES

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2023

NOTE 1 REPORTING ENTITY

The Ministry of Lands and Mineral Resources plays a pivotal role in national development of the Republic of Fiji ("Fiji") and in supporting its economic growth.

The Ministry is focused on developing, reviewing and adopting flexible and market-driven policies to address the challenges faced by land developers, tenants, investors and indigenous landowning units in terms of accessing and utilising land.

The State owns 4 per cent of land in Fiji. The State's land is located within major urban centres around the country; its effective management is crucial to the national development.

The Ministry of Lands and Mineral Resources is made up of two Departments: The Department of Lands and the Department of Mineral Resources.

The Department of Lands is responsible for the effective and efficient administration, development and management of all state land in Fiji. The new Land Use Division, which was established in 2010, helps indigenous landowners put viable land that is currently idle and unutilised to productive use, under terms and conditions which are attractive to both the landowners and tenants.

The Department of Mineral Resources oversees and facilitates the development of the country's mineral sector and groundwater resources. It undertakes studies in relation to geological hazards and mineral and groundwater development. It also manages the development of the mining and quarrying sector.

NOTE 2 STATEMENT OF ACCOUNTING POLICIES

a) Basis of Accounting

In accordance with Government of the Republic of Fiji accounting policies, the financial statements of the Ministry of Lands and Mineral Resources is prepared on cash basis of accounting. All payments related to purchases of fixed assets have been expensed.

The financial statements are presented in accordance with the Financial Management Act 2004 and the requirements of Section 71(1) of the Finance Instructions 2010. The preparation and presentation of Statement of Assets and Liabilities is not required under the current Government policies.

b) Revenue Recognition

Revenues are recognised when funds are received by the Ministry of Lands and Mineral Resources.

